

HAMSEY PARISH COUNCIL - HEALTH AND SAFETY POLICY STATEMENT

The parish council seeks through this document to carry out all statutory duties under the Health and Safety at Work etc. Act 1974, to prepare and keep revised a written statement of Health & Safety Policy, which is brought to the notice of all our employees, volunteers and contractors. This general policy statement is the commitment of the council to comply with current health and safety legislation.

It is recognised that all employees, volunteers and contractors have a vital role to play in the implementation and maintenance of the health and safety

Our general policy is

- to take the necessary actions to enable good standards of health and safety in this organisation;
- to maintain safe and healthy working conditions;
- to prevent accidents and cases of work-related ill health;
- to provide adequate control of health and safety risks arising from council activities;
- to ensure all employees are competent to undertake their tasks and to give them adequate training;
- to provide sufficient information, instruction, training and supervision for all employees and volunteers;
- to provide and maintain safe plant and work equipment;
- to engage and consult with employees, contractors and volunteers as appropriate on health and safety;
- to provide advice and supervision as appropriate on occupational health issues;
- to implement emergency procedures in case of a significant incident;
- to ensure sufficient financial resources are available for health, safety and welfare and contingencies.

The following items are maintained and where appropriate reviewed regularly:

- Risk Assessments
- Insurance
- Health and Safety Policy

Mitigation of Risk

To mitigate risk the parish council has taken the following steps:

- To carry out a full risk assessment every two years or sooner if deemed necessary.
- Ensure that there is a copy of the Health and Safety policy available.

Working Alone

Employees, volunteers, contractors or workers should take appropriate steps if they are using ladders, chemicals or equipment that might pose a danger. In any event an assessment of risk should be made and appropriate steps taken to mitigate or eliminate such risks. A mobile phone and telephone number of someone who can administer first aid should be available.

Children

Minors under the age of 18 must be accompanied and adequately supervised by an adult at all times when taking part in any event organised by the parish council. It is the responsibility of parents or carers of children, to ensure adequate supervision at all times.

In the event of an emergency, the nearest hospital is:

Royal Sussex County Hospital
Eastern Road
Brighton BN2 5BE
+44 (0)1273 696955

Minor Injuries Unit
Victoria Hospital
Nevill Road, Lewes, BN7 1PE
01273 474153
Open 8am to 8pm seven days a week

Reviewed: November 2016