

Hamsey parish council. Terms of Reference (Planning and Environment Committee)

Hamsey parish council shall appoint a Planning and Environment Committee to consider planning and associated applications, including related matters of Planning Enforcement, Certificate of Lawfulness, changes to footpaths etc received from the District Council or any other Consultation source.

The P & E Committee shall have executive authority on behalf of Hamsey parish council to send comments on applications up to 1 unit, directly to the respective Planning Authority and to consider environmental and traffic matters associated with Strategic Planning Applications in order to make recommendations to the Council. Strategic and large (over 1 development unit) are to be considered and resolved by full Council.

The Committee shall usually meet as it determines in order to make prompt response to the Planning Authority.

The Committee shall consist of a minimum 3 members of the parish council and shall elect its own Chairman.

The Chairman shall in the case of an equality of votes have a second and casting vote.

The Chairman of the Committee or the Chairman of the Council shall have discretion to refer a planning application to the full Council on 3 clear days notice.

In the event of urgent action being required between Committee meetings, the authority delegated to the parish clerk in consultation with the Chairman, Vice-Chairman of the Council and the Chairman of the Planning Recommendations Committee shall only cover those planning matters where, if the parish council did not make a response before the next meeting of the Committee or the Council (whichever is the sooner) it would lose its opportunity to do so.

PLANNING APPLICATIONS

The Clerk shall, as soon as it is received, record the following particulars of every planning and environmental application notified to the Council:

- The date on which it was received
- The place to which it relates
- The date on which a response is required
- The Council's recommendations

Planning committee for 2016/2017 will be: Cllr.Ginn (chair), Cllr.D'Arienzo, Cllr.Harmer.
Other councillors may be called upon as needed.