

**Hamsey Parish Council**

[www.hamsey.net](http://www.hamsey.net)

Marie Owen, Clerk to Hamsey Parish Council  
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Members of **HAMSEY PARISH COUNCIL** are summoned to attend the **meeting of Hamsey Parish Council** to be held on **Thursday 16<sup>th</sup> March 2023 at 7.15pm** at **Beechwood Hall & Rural Park.**

*Up to fifteen minutes only, are available at the start of the meeting for members of the public to have their correspondence addressed relating to a specific item on the agenda. Should any member of the public wish to have the Council address any issue on the agenda then they may email the Parish Clerk directly on [clerk@hamsey.net](mailto:clerk@hamsey.net) before 5pm on Monday 13<sup>th</sup> March 2023 or they may attend in person.*

*This meeting may be recorded for the purpose of minute taking.*

**1. Apologies for absence**

**2. Questions from the public**

**3. Declaration of interest from any Councillor regarding any item on the agenda**

**4. Minutes from the meeting held on Thursday 12<sup>th</sup> January 2023 to be agreed and signed as a true record**

**5. Update on any matters arising from last meeting – review and update actions - see action log at appendix 1 to this agenda**

**6. Financial matters**

**a) To approve payment of invoices as detailed (including v.a.t). Please note salaries are not privy to the public.**

**Current Account**

<b>Cheque No. or transaction number</b>	<b>Payee</b>	<b>Amount £</b>
	T d'Arienzo – Sleigh Lighting	32.25
310948394	Clerk Salary	-
863671897	Barcombe Landscapes – Grass Cutting	660.00
728532454	Twenty Window Cleaning – Bus Shelters	20.00
721077528	Marie Owen – Printer Ink	9.99
701865123	HMRC – Clerks' NI & Tax	-
292789980	Previous Clerk Back Pay	-

52646954	Clerk Back Pay	-
197348571	National Trust – Beacon Licence	20.00
404260786	MH Goals – Football Nets	262.80
53194817	Clerk – Laptop for Inclusion Officer	536.75
770683119	Clerk – Printer Ink	9.99
807467890	Eibe Play Ltd – Malthouse Way Equipment	13,201.96
880501711	Clerk’s Salary	-
939995155	Marion Hughes – Community Award	28.00

**b) To note the Council's current financial situation**

Detailed below is the expenditure and income for the period 1 April – 06/03/2023

**EXPENDITURE**

Cost Centre	£	Notes
Audit	580.00	Both Internal & External Audits Paid
Capital Expenses	14482.71	Noticeboard & Malthouse Way
Grants	1405.00	Includes Nurture & Nourish & OHL Res
Grounds maintenance	1905.48	At Beechwood park & Malthouse Way play areas
Office expenses/administration	9053.96	Includes clerk’s salary
Other expenses	3977.52	
Premises	3449.28	
Subscriptions	723.78	
<b>TOTAL</b>	<b>35,577.73</b>	

**INCOME**

	£	Notes
Precept	18,215.00	
Lottery Grant	9373.00	For Play area
VAT reclaim	Nil	
CIL payment	27,000	For Malthouse Way
Other payments	847.10	
<b>TOTAL</b>	<b>55,435.10</b>	

Balance per bank statement as at 6 <sup>th</sup> March 2023	£
Unity Trust - current account	46,835.18
Unpresented cheques	0
Unity Trust - savings account	12,067.10
<b>TOTAL</b>	<b>58,902.28</b>

**c) Financial Risk Assessment.**

Councillors have received a copy of the financial risk assessment prior to the meeting. For review and approval.

**Recommendation: To approve the new Financial Risk Assessment.**

<b>7. Planning matters - to receive any report from the planning committee:</b> <i>Cllr Redwood and Chair</i>
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**(a) Applications still awaiting decision/in progress (as 27th February 2023)**

**LW/22/0418 - Land West of A275, South Chailey**

**Objection.**

**LW/22/0688 – McBeans Orchid Nursery Resting Oak Hill Cooksbridge.** Outline Planning Application – Outline application will all matters reserved except access for the demolition of existing glasshouses and other buildings and erection of mixed residential and commercial use redevelopment comprising 9 no. dwellings and up to 1,420sqm of commercial uses within Use Class E(g) for McBeans Orchids Ltd.

**No Objection.**

**SDNP/22/05803/HOUS Hamsey Place Barn, Old Church Lane, Hamsey**

Extension to existing barn and byre. Various internal and external works to include new window and door fitting and roof light openings.

**Objection.**

Hamsey Parish Council objects to this proposal on the grounds that the extension to the main barn is an alien feature which disrupts the integrity of the listed barn and its historic relationship with the grade 1 listed church opposite, to the detriment of the historic character and appearance of this historic area, further domesticating the context of the church and its surroundings.

**SDNP/22/05804/LIS Hamsey Place Barn, Old Church Lane, Hamsey**

Extension to existing barn and byre. Various internal and external works to include new window and door fitting and roof light openings.

**Objection.**

As above

**(b) Applications determined/approved since last meeting**

**LW/22/0490** | Shelleys Folly, Deadmantree Hill, Barcombe East Sussex BN8 4SU | Proposal: General redecorating, replacement of modern fixtures and fittings in kitchen and bathrooms, as well as some minor, sensitive alterations that make the house suitable for modern living.

**No Objection.**

**Refused.**

**LW/22/0498** | Land at Gradwell End South Chailey | Advertisement Consent Application - Marketing sign at entrance advertising retirement properties at Gradwell Park for sale or rent with opening hours for marketing suite and show home, contact telephone number and website. This application seeks permission to display the sign for a temporary period of 24 months or until all the units have been sold/let, whichever is sooner for RV Developments Gradwell Ltd.

**Approved.**

**SDNP/22/02433/TCA** | dismantle of mature cypress tree to ground level | Thatchers Cottage, Allington Lane, East Chiltington. **HPC offer 'no objection' to this application**

**Approved.**

**SDNP/22/04583/LIS – Coombe Place, The Street, Offham**

Internal alterations to include installation of spreader boards and props to support existing structure and installation of structural steel frame, as well as other remedial works.

**No Objection.**

**Approved**

**SDNP/22/05797/HOUS Woodstock Cottage, The Street, Offham.**

Insertion of 2 no. new rooflights, replacement glazing to existing ground floor front windows, and installation of PV solar panels to roof of outbuilding

**Approved**

**(c) New Applications**

**LW/14/0712 – Retained Land at Antler Homes Old Hamsey Brickworks.**

Discharge of condition 30 (Contamination)

**LW/21/0622 – Retained Land at Antler Homes Old Hamsey Brickworks.**

Discharge of condition 7 (Hard and Soft Landscape Proposals)

**8. Beechwood Hall Working Group – Cllrs Henry and McBrown**

To receive any reports from Beechwood Hall working group

**9. Environment – Cllr Croft**

To discuss any Environmental issues affecting the Parish

**10. Highway and Traffic issues - Cllr McBrown**

To discuss any Highway and Traffic issues

**11. To consider Rail and Bus issues – Cllr Henry**

To discuss any rail and bus issues

**12. Police/ Neighbourhood Watch - Cllr McBrown and Chair**

To discuss any Police & Neighbourhood watch issues

**13. General improvements to Parish**

To discuss general improvements to the Parish

**14. Reports from meetings**

To receive any additional reports from meetings attended by Councillors or Clerk

**15. Events**

**16. Footpaths and rights way**

To discuss footpaths and rights of way within the Parish

**17. Neighbourhood plan**

To discuss the current status, and future plans.

**18. Correspondence**

To note correspondence received since the last meeting and any action required.

Please see January and February correspondence logs previously circulated.

**19. Future agenda items**

To discuss and note future agenda items/reports

**20. Date for next meeting**

Thursday 11<sup>th</sup> May 2023

**Signed**..... **Dated**.....  
Marie Owen – Hamsey Parish Clerk/RFO

*Notes*

*1. Agenda Item 18 relevant to any correspondence received – see monthly spreadsheet circulated previously. This spreadsheet includes various correspondence received weekly including newsletters from: NALC, Chief Executive Bulletin, Rural Bulletin, CPRE, Public Sector Executive and planning application details from LDC and SDNPA and meeting invitations and agendas.*

*2. Should any resident like to see a copy of the monthly correspondence log please contact the Parish Clerk on [clerk@hamsey.net](mailto:clerk@hamsey.net)*

## **Report From Cllr McBrown**

Everything has been relatively quiet since the last meeting back in January, so this report will be short but sweet.

### Beechwood Hall

Not much from me on Beechwood Hall apart from we had a Sole Trustees meeting in the afternoon of the 8th February where we discussed end of year finances, the budget for 2023/24 and up and coming projects/maintenance for the hall.

### Highways

I've reported various issues within the Parish boundaries from potholes, to risen manhole covers to verges and areas of flooding. Highways have kindly started their investigations and repairs on each of these issues. Some will take longer to rectify than others but I shall monitor the situation and keeping reporting if necessary. My inbox is always open if any member of the public wants to flag up an issue with Highways. [katehamseypc@gmail.com](mailto:katehamseypc@gmail.com)

After a query from a local resident at Malthouse way regarding safety concerns whilst crossing the main A275 in Cooksbridge, I spoke to said resident to reassure them that the concern had been escalated further and investigations are in hand.

### Upcoming road schemes

\* 27th March-31st March 2023, two way traffic control signals will be in place along The Drove for Network Rail to carry out their works.

### Police and Neighbourhood Issues

After some liaising with a Cooksbridge resident regarding anti-social behaviour with a vehicle aimed at their family we have discussed the option of installing bollards to their street. The resident is keen to go ahead with this and I'm making further enquiries.

Just a reminder to all that we have the Community Enforcement van along with our designated PCSO Rose Stainer attending Beechwood Hall on 21st March, 2-4pm. Please come along to say hi and discuss any ongoing issues you may have.

Cllr Kate McBrown

## **Report from Cllr Pearson**

Community support at parish pubs.

I've spoken to both the Rainbow and the Blacksmiths about sharing the hosting of regular daytime events for elderly and vulnerable members of the community: hot drinks and simple food such as soup. I've suggested sharing duties between them, with each pub alternating hosting either every week or every fortnight. Both are keen to help out and The Rainbow is happy to contribute to costs if not cover them entirely. I still need to discuss costs with the Blacksmith's Arms. As discussed with the PC, I think we'd be able to cover costs (at least initially) from goodwill of the pubs or from HPC funds (Rough working out: 10-15 people at each, with a bowl of soup, slice of bread and couple of hot drinks gives a rough estimate of £15- £25 a session max), so I don't think we need to seek funding. I'm happy to push forward with speaking to the pubs, and with getting some posters etc up to publicise it.



## Report From Cllr Henry

January – March 2023

### Areas of work

<b>Areas of responsibility</b>	<b>Activities</b>
Beechwood Hall	<p>I have been working on the budget for the next financial year and supporting the smooth running of the hall to ensure financial sustainability.</p> <p>I have been liaising with the website designer to support the development of the new website.</p>
Rail Committee Liaison	<p>I have attended the Rail Committee meeting which is chaired by Robert. Lots of work is progressing as per that report.</p>
Road Safety	<p>I have been promoting road safety through ensuring that any vehicle that was previously using the A275 for parking has a space off the main road to aid visibility when crossing the road or pulling out from Chatfield Close. All those involved have been very accommodating to increase the safety around this issue.</p> <p>I have also been following the 20 is plenty campaign and supporting other in the council to campaign and advocate for safer road use, particularly around Hamsey School and Bevernbridge.</p>
Community Events	<p>Planning continues for future community events, including the Easter Trail and already starting to think about the Christmas festivities! Other activities in the pipeline are another theatre event and a community quiz</p>
Meet Up with Mini's	<p>The first two play sessions at Beechwood Hall took place, 22 children came to the first and 18 to the second so it is a great turn out and all the children were having a lot of fun! We have a baby area, craft area, pretend play kitchen and lots of toys for play. Hopefully in the next couple of months we can move outside for more fun activities.</p> <p>A special thank you to all those who donated toys, helped to set up, tidy and provide the activities, all giving their toys or time for free to support the children of the community.</p>

### Actions from last meeting

1. Action: Cllr Henry to discuss with Chatfield Close residents regarding the parking on the A275.  
Complete: all vehicles now have space on Chatfield Close to park. Thank you to all those involved in accommodating this.
2. A Facebook reminder went up to remind everyone about the £2 bus fare, and that it has been extended to June 2023.

## Appendix 1 – Action Log

January 2023 meeting		Responsibility	Completed
1	To set up small working group to prepare updated Neighbourhood Plan	Td'A/JR	
2	Changing Places unit explore other possible funding pots	Td'A	
3	Lost woods Project – proposals to move forward the project	Td'A/LMcK	
4	Bus shelters at Bevernbridge – Add to insurance schedule and asset register once in place	PC	
5	Investigate bollards for Chandlers Mead. Arrange meeting with Highways Steward	KMcB	
6	Ask Cllr Croft more info on rainwater harvesting	CH	Yes
7	Talk to landowner re fingerpost	Td'A	
8	Send pay award details to Pay roll	PC	Yes
9	Laptop advice and purchase	DP/PC	Yes
10	Football nets to be purchased	Td'A	Yes
11	Contact Antler Homes re Community Building	Td'A/LMK	Yes
12	SDNP/22/05804 response	JR	Yes
13	Report potholes to LDC & Highways	KMB	Yes
14	Lack of signage near Bevernbridge	MM	
15	Discuss parking near Chatfield Close with residents	CH	Yes
16	Invite school to tree planting	CC	Yes
17	Liaise with pubs over community events	DP	Yes
18	Phone Books funding	DP	
19	Speak to game keeper	Td'A	