

## Hamsey Parish Council

[www.hamsey.net](http://www.hamsey.net)

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Members of **HAMSEY PARISH COUNCIL** are summoned to attend the **meeting of Hamsey Parish Council** to be held on **Thursday 12 May 2022 at 7.30pm** at **Beechwood Hall and Rural Park**.

*Up to fifteen minutes only, are available at the start of the meeting for members of the public to have their correspondence addressed relating to a specific item on the agenda. Should any member of the public wish to have the Council address any issue on the agenda then they may email the Parish Clerk directly on [clerk@hamsey.net](mailto:clerk@hamsey.net) before 5pm on Monday 9 May 2022 or they may attend in person.*

*Please note social distancing will be in place. This meeting may be recorded for the purpose of minute taking.*

### 1. Apologies for absence

### 2. Questions from the public

### 3. To elect the Chair & Vice Chair of the Parish Council for 2022/23

### 4. Declaration of interest from any Councillor regarding any item on the agenda

### 5. Minutes from the meeting held on Thursday 31 March 2022 to be agreed and signed as a true record

### 6. Update on any matters arising from last meeting – review and update actions - see action log at appendix 1 to this agenda

## 7. Financial matters

- a) To approve payment of invoices as detailed (including v.a.t). Please note salaries are not privy to the public.

### Current Account

Cheque No. or transaction number	Payee	Amount £
<b>2021/22 financial year</b>		
	McAfee – AV protection for laptop for 2 years	40.99
<b>2022/23 financial year</b>		
480677171	Ian Ginn – station partnership grant	55.00

705484228	ESCC – verge cutting 2022/23	405.60
57555271	D James – bus shelter cleaning	15.00
	The Parish Notice Board Company	744.00
203673534	ESALC – annual subscription	184.18
299276441	Simon Goacher – 2021/22 payroll service	209.05
	Andrew Somerville – the centenary pipe company for piper at Queens Jubilee event (£150 + £10.80 travel)	160.80
127503787	Zurich Municipal - Insurance Premium for 2022/23	2150.48
53383878	Kevin Kingston – stationary, printer ink , stamps	32.36
-	Bank charges	18.00
-	VAT 126 reclaim	-3775.40
772800278	Kevin Kingston – April 2022 salary	-
521742996	Greg Cockram – mowing at Malthouse Way play area on 9/3, 23/3, 6/4 and 20/4	80.00
396369864	Grant Offham Churchyard mowing	600.00
959135543	ESALC – training for Cllr Lindy McKendrick	48.00
399216914	HMRC – Parish Clerks Tax and NI contribution for April 2022	123.80
899860546	D James bus shelter cleaning	10.00
523990901	Society for Local Council Clerks – annual membership for clerk	140.00
76637744	Central line markings – Beechwood Hall car park line markings (£395 to be reimbursed by Beechwood Hall budget)	954.00
	Knill- James – payroll costs for 2022/23	468.00

**b) To note the Council's current financial situation**

Detailed below are the final accounts (payments made and income received) for the financial year 2021/22

## EXPENDITURE

Cost centre	£	Notes
Audit	465.00	
Grants	1005.00	
Grounds maintenance	21973.79	Including pathway
Office expenses/administration	8430.61	Incl Clerks salary, Tax & NI
Other expenses	2153.23	
Premises	1995.63	Incl insurance premium
Subscriptions	796.76	
<b>TOTAL</b>	<b>36,820.02</b>	

## INCOME

	£	Notes
Precept	18,213.00	Precept
VAT reclaim	5505.29	2 x VAT reclaims April 21 – March 22
CIL payment	16,650.00	CIL payment for pathway
Other payments	583.30	
<b>TOTAL</b>	<b>40,951.59</b>	

Balance per bank statement as at 31 March 2022	£
Unity Trust - current account	39,044.91
Un-represented cheques	NIL
Unity Trust - savings account	12,000.00

### c) To note the date of the Internal Audit visit

The internal auditor will be visiting the Parish Council on 17 & 18 May to discuss the financial records for 2021/22.

### d) To note and agree the AGAR return for Financial year ending 31 March 2022

The Council are requested to agree and approve the Annual Governance and Accountability return for 2021/22 (see appendix 2 to this agenda) which is subject to the Internal auditors visit on 17 & 18 May 2022.

Any issues arising from the AGAR and the internal auditors visit will be reported to the next Council meeting.

## 8. Planning matters - to receive any report from the planning committee:

*Chair and Cllr Redwood*

### (a) Applications still awaiting decision/in progress (as at 25 April 2022)

**LW/20/0856** | Variation of condition 1 (plans) in relation to planning applications LW/18/0849 and LW/14/0712 | The Barn Former Hamsey Brickworks South Road South Common South

Chailey East Sussex BN8 4QD – **Hamsey Parish Council offer ‘no further comment to the retrospective application’.**

**SDNP/20/03254/PRE** | New garden studio building | Perseverance House The Street Offham East Sussex BN7 3QB – **Hamsey Parish Council offer no objection to the pre-application.**

**LW/21/0160** | Removal of condition 27 in relation to planning approval LW/14/0712 | Former Hamsey Brickworks South Road South Common South Chailey East Sussex – **HPC has submitted an objection to this application on a number of issues however further discussions are likely to take place with applicant/developer. Our full objection can be read on LDC planning portal.**

**LW/21/0573** | outline application to demolish an existing bungalow and rebuild 4 new two bedroom cottages with off road parking concerning access and layout with remaining matters reserved | Two Ways Bevernbridge South Road South Common South Chailey East Sussex BN8 4QD – **No objections in principle subject to the boundary treatment to the A275 providing for generous landscaping, with any built structures (fence or wall) between the landscaping and the new houses. HPC would request an informative to this effect.**

**LW/21/0573** | REVISED SITE LAYOUT - Two Ways Bevernbridge South Road South Common South Chailey East Sussex Proposal: Demolish an existing bungalow and rebuild 4 new two bedroom cottages with off road parking concerning access and layout with remaining matters reserved. **No objections in principle subject to the boundary treatment to the A275 providing for generous landscaping, with any built structures (fence or wall) between the landscaping and the new houses. HPC would request an informative to this effect.**

**LW/21/0741** | Erection of detached 3 bedroom house | The Orchard, North End Lane, Hamsey, BN8 5TE. **HPC offer ‘no objection’ to this application**

**SDNP/21/05817/FUL** | conversion of outbuilding to holiday let | Comments by 23 December 2021 | Pellbrook House, The Drove, Offham, BN8 5TA. **HPC offer ‘no objection’ to this application**

#### **(b) Applications refused since last meeting**

**LW/21/0903 & LW/21/0904** | **Bouverie Cottage, Cooksbridge Road, Cooksbridge** | householder and listed building consent application – demolition of existing rear extension and replacement single storey rear extension with no3 rooflights. **HPC offer ‘no objection’ to this application**

#### **(c) Applications determined/approved since last meeting**

**LW/21/0538** | single-storey rear extension with roof terrace above, creation of and alterations to windows, demolition of stables and erection of three-bay garage/store with loft space and 3no dormers | Hamsey Lodge, North End Lane, Hamsey, East Sussex, BN8 5TE

**LW/20/0647** | NMA for the addition of 9 parking spaces in relation to planning application LW/17/0030 (Redevelopment of the site with six residential units) | Knights Court South Road South Common South Chailey East Sussex

**SDNP/21/05718/FUL** | **Landport Bottom The Motor Road Old Racecourse Lewes East Sussex** Proposal: Repairs and replacement to existing post and rail wooden fence

**LW/21/0443** | Amendments to approved scheme (ref LW/18/0328) to allow for alterations to fenestration and pitched roof front and rear dormers | Old Hamsey Brickworks South Road South Common South Chailey East Sussex.

**LW/21/0622** | demolition of an existing office building, erection of 13no. dwellings (mix of 2 and 3 bedrooms), redesign of parking area serving a consented office building, additional garden area for Kiln Cottage and all associated works. | Retained Land At Antler Homes, Old Hamsey, Brickworks Development & Avid Commercial Building Knights Court, South Chailey, BN8 4QF. **Cllr D'Arienzo attended LDC's Planning Applications Committee on 27 April 2022 to object to the application but the application was approved at the meeting.**

## **9. Grant applications**

To consider any grant applications received

### **9.1 Grant applications to consider**

Request for £250 from the Monday afternoon club for refreshments, speakers and transport trips. (Cllr d'Arienzo to report).

(Possible) Grant application from newly formed Bevernbridge Residents Association for production of newsletter.

### **9.2 Possible Grant applications made by Parish Council**

Grant applications to Southern & South East Water (Cllr Pearson to update meeting)

## **10. Beechwood Hall Working Group - Cllr McBrown**

To receive any reports from Beechwood Hall working group

10.1

## **11. Correspondence**

To note correspondence received since the last meeting and any action required.

11.1 To note March & April correspondence logs (previously circulated) and discuss any issues

## **12. Reports from meetings**

To receive any reports from meetings attended by Councillors or Clerk

12.1 .

## **13. Highway and Traffic issues - Cllr McBrown**

To discuss any Highway and Traffic issues

13.1 Vibration monitoring for houses adjoining A275 (Cllr d'Arienzo to update the meeting)

**14. To consider Rail and Bus issues - CllrMcBrown**

To discuss any rail and bus issues

14.1 see appendix 3 of the agenda papers

**15. Police/ Neighbourhood Watch - Cllr McBrown**

To discuss any Police & Neighbourhood watch issues

15.1

**16. Environment – Cllr Croft**

To discuss any Environmental issues affecting the Parish

16.1 Climate Change (Cllr Croft to report and update meeting)

**17. General improvements to Parish**

To discuss general improvements to the Parish

17.1 **Queens Jubilee** - To update the meeting on arrangements to celebrate the Queens Jubilee in June 2022 (Cllr d'Arienzo to update the meeting).

17.2 **CIL Bid** – To discuss progress with CIL bid to Lewes District Council for Malthouse way play park (Cllr McBrown to update the meeting)

**18. Bevernbridge update – Cllr McKendrick**

Update of issues at Bevernbridge/Hamsey Lakes

18.1 Cllr McKendrick to update the meeting on progress

**19. Footpaths and rights way**

To discuss footpaths and rights of way within the Parish

19.1

**20. Council policies – Parish Clerk**

To discuss any changes to Council policies

20.1 There are no changes to Council policies at the present time to report.

**21. Future agenda items**

To discuss and note future agenda items/reports

21.1

**22. Dates for future meetings in 2022**

To agree future meeting dates

22.1 To note and agree the following Council meeting dates for 2022. It is proposed that we revert back to Thursday evening meetings on the following dates with a start time of 7.15pm

- Thursday 14 July
- Thursday 15 September
- Thursday 10 November

**Signed**..... **Dated**.....  
Kevin Kingston – Hamsey Parish Clerk/RFO

*Notes*

*1. Agenda Item 10 relevant to any correspondence received – see monthly spreadsheet circulated previously. This spreadsheet includes various correspondence received weekly including newsletters from: NALC, Chief Executive Bulletin, Rural Bulletin, CPRE, Public Sector Executive and planning application details from LDC and SDNPA and meeting invitations and agendas.*

*2. Should any resident like to see a copy of the monthly correspondence log please contact the Parish Clerk on [clerk@hamsey.net](mailto:clerk@hamsey.net)*

## Appendix 1 – action log

March 2022 meeting		Responsibility	Completed
1	Obtain licence from ESCC for benches – littlemead flats	KK	Yes – but licence not received yet
2	LW/21/0622 appeal and attend committee to register objection	Td'A/JR	Yes
3	Payment of grant of grant of £600 for Hamsey Churchyard	KK	Yes
4	Order line markings for Beechwood Hall	KK	Yes
5	Ukraine – what can we tangibly do to help KK to contact SALC	KK	Did contact SALC and have added Parish Council to NALC petition
6	Bevernbridge bus layby and highway safety inspection/risk assessment specification with Dan Witcher at ESCC	Td'A	
7	Responsibility for rail and train issues	KMcB	Yes
8	Forward hall booking calendar to Cllr McBrowne	Td'A	
9	Book and pay piper for Queens Jubilee	KK	Yes
10	Queens jubilee – another event -publicise on social media	Td'A	Yes
11	CIL bid stage 2	KMcB/KK/NK	Yes
12	Chalk pit interpretation sign – payment of grant	KK	Awaiting bank information



**Hamsey Parish Council**  
**Annual Return**

**Accounts for Year from 01/04/2021 to 31/03/2022**

This is prepared based on the information in "Governance and Accountability for Local Councils : a Practitioners' Guide"

Important note: These figures have been prepared on a RECEIPTS and PAYMENTS basis.

\* Note :- An asterisk to the right of the box below indicates it is an item that has changed by more than 15% and £200 from the previous year and probably warrants a comment in your notes. This is only an indication and should not be considered exclusive. You will only see asterisks if this is the second year you have used the report.

Box No.	Description	Year ending	
		31/03/2021 £	31/03/2022 £
1	Balances brought fwd	28709.00	34913.34
2	Annual precept	18506.00	18213.00
3	Total other receipts	12701.00	22738.59
4	Staff Costs	6365.00	7756.66
5	Loan interest/capital repayments	0.00	0.00
6	Total other payments	18638.00	29063.16
7	Balances carried forward	34913.34	39044.91
8	Total Cash and Short Term Inves	34913.34	39044.91

9	Total Fixed Assets and Long Ter	34913.00	25256.00
10	Total Borrowings	0.00	0.00

## Appendix 3

### Rail Committee Report – May 2022

**Cooksbridge station gardens** – Following the award of a grant to Cooksbridge Station Partnership by Community Rail Network, to create scented gardens at Cooksbridge station, significant work has been undertaken to bring the vision to reality. Topsoil has now been placed in the apron at the entrance to platform 1 and planting undertaken, transforming the appearance of this area.

**Lewes – Uckfield (BML2)** - The application by the Wealden Line Campaign, supported by our local MP Maria Caulfield, for funding from round 3 of the UK government’s ‘Restoring Your Railway’ Ideas Fund was not successful last autumn. The Department for Transport advised at the time that the ‘proposal did not set out the case sufficiently for it to be recommended for further funding’. With no further Ideas Fund rounds planned for the foreseeable future, and no other developments since the last PC meeting, we will continue to monitor the situation.

**Train services from Cooksbridge** – GTR (Southern) will be introducing a new timetable for train services from Cooksbridge with effect from Sunday 15<sup>th</sup> May 2022 and key features are.

· Minor re-timing of some weekday train services:

\* 06.31 Up direction service to London Victoria will now depart at 06.25

\* 06.49 Down direction service to Ore will now depart at 06.48

\* 12.32 Up direction service to London Victoria will now depart at 12.33

\* 14.51 Down direction service to Ore will now depart at 14.53

\* 23.21 Down direction service to Eastbourne will now depart at 23.22

· The two weekday train services (11.32 to London Victoria and 13.53 to Ore) that were reinstated in early March at the request of Cooksbridge Station Partnership are retained

· Weekend train services are unchanged with a full hourly train service continuing to be provided on both Saturdays and Sundays

There are still some approx. 1.5 hour intervals in the weekday train service around the middle of the day which were introduced by GTR (Southern) as a temporary measure during the Covid-19 pandemic due to staff shortages. Our aspiration continues to be the restoration of a full hourly interval train service from our station on weekdays, as was provided immediately prior to the Covid-19 pandemic, and we have written to GTR (Southern) requesting that they look to restore this with effect from the December 2022 timetable change.

**Pod Point** - The new Pod Point electric vehicle charging point within the station car park at Cooksbridge is seeing regular usage. GTR (Southern) have now clarified the parking signage (free parking to electric vehicles whilst charging) associated with this charging point which can be accessed via Pod Point's mobile application.

**Promotion of Cooksbridge train service** – As customers return to rail following the Covid-19 pandemic a number of initiatives are being progressed including an interpretation board for travellers to our station, provision of posters / leaflets by GTR and the creation of a Community Rail Line under the auspices of the Southeast Communities Rail Partnership.

**GTR (Southern) contract** - The Department for Transport (DfT) has awarded a National Rail Contract (NRC) to Govia Thameslink Railway (GTR) on 1<sup>st</sup> April 2022 to continue operating the Thameslink, Southern and Great Northern rail services until at least 1<sup>st</sup> April 2025, with up to a further three years at the Secretary of State's discretion. The NRC, like the Emergency Recovery Measures Agreement (ERMA) contract it replaces, is a management contract successor to the original rail franchise system.



