

Hamsey Parish Council

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Mrs N Kinch, Clerk to Hamsey Parish Council

Beechwood Hall & Rural Park, Beechwood Lane, Cooksbridge BN7 3QG, East Sussex

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Minutes of the meeting of HAMSEY PARISH COUNCIL held at Beechwood Hall & Rural Park on Thursday 15th July 2021 - 7.45pm

Present: Cllr T d'Arienzo, Chair
Cllr S Fleming
Cllr C Henry
Cllr J Redwood
Cllr K McBrown

Apologies: Cllr I Linington LDC
MP Maria Caulfield
Cllr Milligan ESCC
Cllr Croft

In Attendance: Mrs N Kinch - Clerk/RFO to the Council.
One member of the public in attendance

The meeting started at 7.51pm

		Action
	<i>Chair welcomes everyone to this meeting of the Parish Council which follows on from the Sole Trustee of Beechwood Hall AGM.</i>	
07.21.1	Apologies for absence – as above	
07.21.1.2	Following Christine Perkins' resignation shortly after the last Parish Council meeting, the vacancy for Councillor position was considered with one candidate having applied for the position: local Cooksbridge resident, Mr Daniel Pearson. Daniel gave an introduction about himself explaining his previous work as a journalist and marketing experience in Games Consultancy with his own business. Cllr Redwood proposed Daniel be co-opted, seconded by Cllr Henry. Cllr Pearson was warmly welcomed as a member on Hamsey Parish Council	
07.21.1.3	Cllr McBrown signed the Declaration of Acceptance to Office form. Cllr Pearson signed the Declaration of Acceptance to Office form and completed the Register of Member's Interest forms.	Clerk to send off the Register of Member's Interest forms to the Monitoring Officer within 28 days of co-option.
07.21.2	Questions from the Public None	
07.21.3	Declaration of interest by Councillors on any agenda items, and update of interests. Cllr McBrown declared an interest in agenda item 07.21.6.6 as she is acquainted with Greg Cockram.	

	Cllr Redwood declared an interest in agenda item 07.21.6.6 as he is a resident in Malthouse Way. Both abstained from voting.	
07.21.4	Minutes of the council meeting held on Wednesday 19 th May 2021 were agreed & signed as a true record	
07.21.5	Update on any matters arising from last meeting (not elsewhere on the agenda) None	

07.21.6.1	Council noted the financial position and expenses below: Cllr Fleming asked if the wording on the Church grant for mowing of Hamsey churchyard could be rephrased to signify the grant is used to fund general upkeep and maintenance of the Churchyard under The Local Government Act 1972 s.214 – all agreed to rephrase the grant terminology in future reference.	
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Cheque No. or Bank ref.	Payee	Amount
300490	KPS Contractors Ltd – Grass cuts to Malthouse Way Playpark on 13 th and 29 th April 2021	£48.00
300491	Offham Church grant for mowing of Hamsey Churchyard under s214.	£550.00
300492	Barcombe Landscapes Ltd – 1/16 Gang Mow to Beechwood Hall Grounds	£54.00
300493	Lindsey Baker for remaining balance for Sleigh Build	£500.00
300494	Zurich Municipal – Renewal of Insurance for Parish Council assets to include Beechwood Hall and Rural Park	£1,975.63
300495	Zurich Municipal – Asset premium charge for Out -door gym	£119.47
300496	Natalie Kinch – Clerk’s salary for May, Phone contract and GSuite expenses	
300497	Expenses to Cllr T d’Arienzo for purchase of Projector for Parish Council use.	£99.99
300498	Expenses to Tamsyn d’Arienzo for newsletter distribution paid to a resident and Chair’s expenses.	£10.00 £67.35 Total £77.35
300499	Boarding/clear up of broken glass to Bus shelter window and then replacement glass. To be reimbursed by contractor ID Verde who were trimming the grass at that time.	£90.00 £150.00 Total £240.00
300500	Expenses to Tamsyn d’Arienzo for dog bin bag refills x3 invoices	£19.20 £19.20 £34.19 Total £72.59
300501	Clerk’s salary, Phone expenses, GSuite and expenses for 1x book of 2 nd class stamps	
300502	LDALC Annual Subscription (Lewes District Association of Local Councils)	£20.00

Paid online Transaction ref:401265342	Upper bridge Enterprises LLP – Annual licence for Website, Domain name and Clerk Mailbox annual fees	£199.02
Paid online Transaction ref: 371148592	Lewes District Council for Play park Inspections to Beechwood Hall and Malthouse Way	£126.00 636297587 transaction reference.
07.21.6.2 07.21.6.3	Council noted the current financial situation Council discussed a review of the Clerk's pay scale after Chair's explanation of the Clerk's recent annual appraisal where Clerk's performance was recorded as exceeding expectations. Chair suggested the Council move the salary up 2 pay scales which would reflect Clerk's excellent performance and still offer excellent value to the council. A discussion was had by all on how many pay scales a salary can be increased, which can be dependent on the qualifications Clerk has obtained. All in agreement to move Clerk's salary up two pay scales from 15 to 17.	Clerk to let Simon Goacher, Payroll Services Provider know of the decision.
07.21.6.4 07.21.6.5 07.21.6.6	Council noted the income precept for 2021/2022 Council noted the vat reclaim Council discussed the change in Contractor for Malthouse Way Park Maintenance of the Park area. Clerk detailed the new costings received at £20 per cut to be carried out bi-weekly from March-October inclusive and £100 twice per year for Hedge cut and green waste removal. Chair explained the cutting of the grass and hedges in Malthouse Way Park are an add-on job as it is a small area. The usual company KPS did not renew their contract with Pellbrook Gardens, current Groundwork contractors of Malthouse Way therefore Greg Cockram was recommended to us. Proposed by Cllr Henry and seconded by Chair. All in agreement on the quotation and proceed with Greg Cockram and the services he offers.	Clerk to contact Greg Cockram to let him know of the approved decision.
07.21.6.7	Council considered the annual membership renewal of £36.00 to CPRE. A discussion was had on CPRE and how their immense knowledge and support is so beneficial in combating issues that rural communities face. Proposed by Cllr Redwood and seconded by Cllr McBrown. All agreed.	
07.21.6.8	Council considered a contribution to the Sustainable Hamsey Logo design. Cllr Fleming explained Suzi Johanson has worked tirelessly to design the new group created; Sustainable Hamsey whom have joined forces with Lewes District Climate Hub and forged other connections to environmental groups in the area to help tackle the emergency climate crisis. Cllr Fleming asks Council if they would consider a contribution to the logo design of £100. Proposed by Chair and seconded by Cllr Redwood. All in agreement.	Clerk to arrange payment. Clerk to liaise with Cllr Fleming for contact details and arrange payment.

<p>07.21.7 07.21.7.1</p>	<p>Planning matters were discussed. Chair explained the recent meeting held on 07.07.21 by LDC at Lewes Leisure Centre to determine the Planning application LW/20/0609. This application was approved. Council will liaise with LDC Planning and ESCC about the possibility of directing any S106 funds from this development into commissioning Sustrans for a viability study for a cycleway to connect South Chailey to Cooksbridge and beyond.</p> <p>Chair mentioned Barcombe Parish Council's lobbying for cycleways/pathways and how if successful in our efforts this would have a positive outcome for Barcombe successfully getting cycleways/paths too.</p> <p>Suggestion to liaise with Chailey Parish Council too.</p>	<p>Chair to contact Andrew Hill at LDC Planning</p> <p>Chair to contact Chailey PC</p>
<p>07.21.7.2</p>	<p>Approval given on the following: LW/21/0022 SDNP/21/02970/HOUS SDNP/18/06103/OUT TW/21/0039/TCA Clerk gave a brief on a new planning application within the parish that pre-application advice has been sought on: SDNP/21/03416/PRE</p>	
<p>07.21.7.3</p>	<p>Cllr Redwood attended a meeting regarding the Eton College development . He also attended an LDC 'team' meeting to hear how Parish Councils can comment on the new consultation LDC have released on Issues and Options of the Lewes Local Plan. Deadline being 03.09.21.</p>	<p>All agreed to send Cllr Redwood questions and comments to compile by 28.07.21</p>
<p>07.21.7.4</p>	<p>After a lengthy discussion regarding the Lewes Local Plan and Government algorithms in the Government White Paper and local housing targets all decided a planning meeting should be called in order to properly examine the Issues and Options doc before submitting a response on the Consultation. Meeting to be held on 03.08.21.</p>	
<p>07.21.8</p>	<p>The AGM for Hamsey Parish Council as Sole Trustee of Beechwood Hall and Rural Park was held prior to this meeting at 7pm. All aspects of the hall were discussed, including a financial review and a summary of changes over the past 12 months.</p>	
<p>07.21.9</p>	<p>All correspondence received since the last meeting was noted with nothing to add.</p>	
<p>07.21.10</p>	<p>Any reports received from meetings attended by Councillors or Clerk <i>Cllr Fleming's report is attached</i> <i>Cllr Croft's report is attached</i></p>	

<p>07.21.11</p>	<p>Cllr McBrown noted how disappointed she was at not being able to attend the latest Local Police meeting but will attend the next one. Cllr Henry has rearranged her Planning Training course due to a clash in dates.</p> <p>Cllr Fleming gave a brief update on how informative and interesting the Solar Farm Webinar she and Clerk both attended was. Perhaps something the Parish Council can research further at a later date.</p> <p>Council discussed any Traffic and Highways Issues.</p> <p>Cllr Redwood expressed concerns of the upcoming South East Water works scheduled to take place from 19.07.21 for approximately 5 months and the impact this will have if road closures and traffic management in place forces road users to divert off using the back lanes. Chair stated the lack of consultation to the Parish Council as stakeholders is worrying and contact should be made with South East water to find out more information. Cllr McBrown explained she had received a letter as a resident, had been in contact with South East Water to find out more information on the road closures, to be told the residents and road users would receive prior warning of two weeks before any road closures would occur.</p> <p>Chair to contact Highways to ascertain any options to discourage traffic from diverting through the lanes. Suggest 'not suitable for diversion' signs.</p>	<p>Chair to chase South East Water project manager she stopped on A275 2 weeks ago</p> <p>Chair to contact Highways</p>
<p>07.21.12</p>	<p>Council discussed any Rail and Bus issues</p> <p>Cllr Henry explained the ongoing noise vibration concerns with Network Rail. New bike racks and a new hand rail have been installed at the Station thanks to Ian Ginn, Robert Baughan and Cooksbridge Station Partnership's continuous lobbying for an improvement in facilities.</p>	<p>Cllr McBrown to contact PCSO Rose Stainer.</p>
<p>07.21.13</p>	<p>Council considered any Police/ Neighbourhood Watch issues</p> <p>Cllr McBrown has received no communication from PCSO Rose Stainer so shall contact her to get a report for crime within the area for the next Parish Council meeting.</p>	<p>Cllr McBrown to contact PCSO Rose Stainer.</p>
<p>07.21.14</p>	<p>Council discussed the Environment – See reports attached</p> <p>Cllr Fleming mentioned the next Environmental meeting shall take place at the Rainbow Inn on 11.08.21 6.30-8.30pm.</p> <p>Cllr Fleming stated the Environmental group would like to have a stall at the Community Day and encourage people to come along and volunteer by leaflet dropping. Cllr Henry states the Community Day will be item one on the agenda for the next Friends of Beechwood meeting. Food preparations were discussed for the Community Day, with a picnic and low key tea/coffee cake and the possibility of a bar being the preferred options.</p> <p>Cllr McBrown to check with resident that had enquired regarding an art exhibition on the Community Day.</p>	<p>Cllr McBrown to check with resident re art exhibition.</p>

<p>07.21.15</p>	<p>Council discussed any Parish Improvements Chair reiterates the need to purchase the benches promised in memory of late resident Stella from Malthouse way and for the Phone books area renovations. Chair is awaiting contact back from Plumpton College for a team of students to help with the redesigning of the area.</p>	<p>Chair to chase Plumpton College and liaise with cllrs to lead on bench project</p>
<p>07.21.16</p>	<p>Council considered any GDPR requirements Nothing to add</p>	<p>Chair to send Cllr McBrown</p>
<p>07.21.17</p>	<p>Council discussed Malthouse Way Park Cllr McBrown has taken on the project of Malthouse Way Park and has arranged to meet a member of Sovereign Play on 08.09.21 to discuss the requirements.</p>	<p>the results from the residents' survey on opinions for the Park.</p>
<p>07.21.18</p>	<p>Council discussed the Queen's Platinum Jubilee Celebrations 2nd-5th June 2022 The lighting of the beacon was discussed, and the idea of street parties in celebration as it would be light until late during June. It was decided to postpone talks on the celebrations until nearer the time.</p>	<p>Clerk to order award</p>
<p>07.21.19</p>	<p>Council discussed Community Awards Chair explained the background history of Beechwood Hall as a football/cricket venue whilst the original village hall was situated at The Malthouse. Chair recently met with a member of Lewes Rovers and ex treasurer for Beechwood Hall to reminisce on old times where Chair borrowed old photos of the renovations of the pavilion. Suggestion was to award the Lewes Rovers a Community Award at the Community Day for their contribution to the local community as custodians of the pavilion (now village hall) at that time. All in agreement.</p>	<p>Chair to liaise re presentation, ideally at Village Day on 5th September</p>
<p>07.21.20</p>	<p>Items for noting on a future agenda <i>None</i></p>	
<p>07.21.21</p>	<p>The following dates for future meetings in 2021 were discussed and agreed:</p> <ul style="list-style-type: none"> • 9th September • 11th November <p>Chair thanked all for attending and meeting ended at 9.40pm.</p> <p>Signed.....Chair</p> <p>Date:.....</p> <p><i>Minutes recorded by Mrs N Kinch, Clerk and RFO to Hamsey Parish Council</i></p>	

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