

Hamsey Parish Council

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Mrs N. Kinch, Clerk to Hamsey Parish Council
Beechwood Hall & Rural Park, Beechwood Lane, Cooksbridge, BN7 3QG, East
Sussex

Tel: 07928405071 Email: clerk@hamsey.net

Members of **HAMSEY PARISH COUNCIL** are required to attend the **meeting of Hamsey Parish Council** to be held on **Thursday 9th September 2021 at 7.15pm** at **Beechwood Hall and Rural Park**.

Up to fifteen minutes only, are available at the start of the meeting for members of the public to have their correspondence addressed relating to a specific item on the agenda. Should any member of the public wish to have the Council address any issue on the agenda then they may email the Parish Clerk directly on clerk@hamsey.net before 6pm on Wednesday 8th September 2021 or they may attend in person.

Please note social distancing will be in place. This meeting may be recorded for the purpose of minute taking.

1. Apologies for absence

2. Questions from the public

3. Declaration of interest from any Councillor regarding any item on the agenda

4. Minutes from the virtual meeting held on Thursday 15th July 2021 to be agreed and signed as a true record

5. Update on any matters arising from last meeting (*not covered elsewhere on the agenda*) to note actions taken and note any further action:

6. Financial matters

- a) **To approve payment of invoices as detailed (*including v.a.t*). Please note salaries are not privy to the public.**

Cheque No. or transaction number	Payee	Amount
Paid online Transaction ref: 371148592	Lewes District Council for Play park Inspections to Beechwood Hall and Malthouse Way	£126.00 636297587 transaction reference
Paid online Transaction ref: 120732724	National Association of Local Councils – Making Rural Housing Affordable event for Chair to attend on 17.11.21	£51.71
Paid online Transaction ref: 839912998	ESALC Planning Training Course for Cllr Henry to attend	£48.00

Paid online Transaction ref: 69598846	Making Rural Housing More Affordable	£51.71
Paid online transaction ref: 21058374	CPRE Annual Renewal of membership subscription	£36.00
Paid online transaction ref: 902512443	Contribution to Suzie Johanson for the Sustainable Hamsey Logo design	£100
300503	Natalie Kinch Salary and Phone expenses for July 2021	£ -
300504	Greg Cockram for grass/ hedge cutting services carried out in Malthouse Way park .	5x Grass cuts at £20 each and 1x Hedge cuts at £100 Total £200.00
Paid online Transaction ref: 635587207	Adobe expenses paid to Cllr d'Arienzo – annual x3 for July 2019, July 2020 & July 2021	£21.14 per year Total: £63.42
Paid online Transaction ref: 306887983	Expenses paid to Cllr Tamsyn d'Arienzo for Parking Space Rental Agreement Documentation	£29.99
Paid online Transaction ref: 378289708	Marion Hughes for expenses for 3x Community Enhancement Awards	£36.00
Cheque 300505	Natalie Kinch for Salary to include back pay after pay increase and phone expenses	

b) To note the Council's current financial situation

Balance per bank statement as at 1st July 2021	£
Unity Trust Account	£40,308.78
Less any unpresented cheques:	£0.00
Net Balances as at 23rd July 2021 of Unity Account	£38,680.58

c) To discuss the grant application from Hamsey Church for Environmental works carried out to Hamsey Churchyard - £50.00

d) To discuss funding Cooksbridge Station Partnership £25 for the Annual Railfuture Membership fee and £30 for the Community Rail Partnership Membership – total of £55.

7. a) Planning matters - to receive any report from the planning committee: *Chair, Cllr Fleming and Cllr Redwood*

Consultation on Lewes District Local Plan, Issues and Options – open for comments 09.07.21 at 09.00 – 03.09.21 at 17.00.

LW/20/0647 | NMA for the addition of 9 parking spaces in relation to planning application LW/17/0030 (Redevelopment of the site with six residential units) | Knights Court South Road South Common South Chailey East Sussex – ***Objection from Hamsey Parish Council***

LW/20/0856 | Variation of condition 1 (plans) in relation to planning applications LW/18/0849 and LW/14/0712 | The Barn Former Hamsey Brickworks South Road South Common South Chailey East Sussex BN8 4QD – ***Hamsey Parish Council offer ‘No further comment to the retrospective application’.***

SDNP/20/03254/PRE | New garden studio building | Perseverance House The Street Offham East Sussex BN7 3QB – ***Hamsey Parish Council offer no objection to the pre-application.***

LW/21/0160 | Removal of condition 27 in relation to planning approval LW/14/0712 | Former Hamsey Brickworks South Road South Common South Chailey East Sussex – ***HPC submits a holding objection to this application, on policy grounds (loss of employment potential), pending further discussions with the applicant.’***

LW/21/0262 | Land Adjacent Nolands Farm, Station Road, Plumpton Green, East Sussex, BN7 3BT – ***Objection by Hamsey Parish Council. Full comment can read on the LDC Planning Portal.***

SDNP/21/03308/HOUS and **SDNP/21/03309/LIS** | Removal of asbestos containing lining boards to various walls and ceilings throughout the ground floor, removal of 20th century additions, new rooflights and other internal alterations including reorganisation of bathroom on the ground floor and new shower room on the first floor, demolition of garage and wood shed, replace with new garage and workshop and enlarge off street parking area and turn around space | Thatchers Cottage Allington Lane East Chiltington BN7 3QJ- ***HPC offer ‘No Objection’ to these applications.***

SDNP/21/03506/HOUS and **SDNP/21/03507/LIS** | retrospective application for approval for omission of side facing window from implemented consented scheme SDNP/19/04373/HOUS and SDNP/19/04374/LIS and installation of chimney flue to garden building | Woodcock Cottage The Street Offham BN7 3QE – ***HPC offer ‘No Objection’ to these applications.***

LW/21/0461 | single-storey rear extension with internal alterations | County House Cooksbridge Road Cooksbridge East Sussex BN8 4SW – ***HPC offer ‘No Objection’ to this application.***

LW/21/0599 | demolition of existing rear extension and creation of new two storey extension with pitched roof | Mount Pleasant Cottage Town Littleworth Road Barcombe East Sussex BN8 4TB - **HPC offer 'No Objection' to this application.**

LW/21/0443 | Amendments to approved scheme (ref LW/18/0328) to allow for alterations to fenestration and pitched roof front and rear dormers | Old Hamsey Brickworks South Road South Common South Chailey East Sussex – **HPC offer 'No Objection' to this application.**

LW/21/0573 | outline application to demolish an existing bungalow and rebuild 4 new two bedroom cottages with off road parking concerning access and layout with remaining matters reserved | Two Ways Bevernbridge South Road South Common South Chailey East Sussex BN8 4QD – **No objections in principle subject to the boundary treatment to the A275 providing for generous landscaping, with any built structures (fence or wall) between the landscaping and the new houses. HPC would request an informative to this effect.**

LW/21/0361 & 0362 | Demolition of single storey lean-to structure at rear of dwelling and replacement with a new single storey structure on the same footprint as the existing | Bouverie Cottage Cooksbridge Road Cooksbridge East Sussex BN8 4SL – **HPC offer 'No Objection' to these applications.**

LW/21/0538 | single-storey rear extension with roof terrace above, creation of and alterations to windows, demolition of stables and erection of three-bay garage/store with loft space and 3no dormers | Hamsey Lodge North End Lane Hamsey East Sussex BN8 5TE – **HPC Offer 'No Objection' to this application.**

b) Planning matters - to note any decisions by LDC or SDNP

8. Any report from Beechwood Hall Working Group: Cllr Henry and Cllr McBrown

- Friends of Beechwood Hall meeting held on 17.08.21 at 19.15pm

9. To note correspondence received since the last meeting and any action required

10. To receive any reports from meetings attended by Councillors or Clerk

- Clerk to attend Clerk Forum on 22.07.21 10.30-12.30 hosted by ESALC
- Town and Parish Meeting webinar on 24.07.21, 4pm to discuss the Lewes Local Plan
- Planning and Power Virtual Course by NALC 28.07.21 12.00-13.15
- Representative from the Planning Committee to attend the meeting briefing on Eton College development hosted by East Chiltington Parish Council on 28.07.21, 18.00-20.00.
- Clerk to attend a webinar on Broadcasting Parish Council meetings on 29.07.21 10.00-11.00
- Hamsey Parish Rail Committee meeting to be held on 02.08.21 at 19.30.
- Planning meeting to be held on 03.08.21 at 19.00.
- SDNP Planning Committee meeting 12.08.21
- Sustainable Hamsey meeting on 11.08.21 at 19.30.
- Meeting to be held to discuss the change over of Parking Spaces to Existing Cottages at Chatfield Close 16.08.21 at 19.30
- Planning meeting to be held regarding the Lewes Local Plan Issues and Options Consultation on 18.08.21 at 19.00.

11. **Highway and Traffic issues** – *Cllr Fleming, Cllr McBrown*
12. **To consider Rail and Bus issues** – *Cllr Henry*
 - *Brighton Mainline closure 19.02.22-27.02.22*
13. **Police/ Neighbourhood Watch issues** – *Cllr McBrown*
 - To discuss the residents survey on anti-social behaviour
14. **Environment** – *Chair, Cllr Croft and Cllr Fleming*
 - To discuss Lewes District Food Partnership
15. **To discuss general improvements to the Parish**
16. **To consider GDPR requirements**– *Cllr Henry*
17. **To discuss a review of the play park at Malthouse Way** – *Cllr McBrown*
18. **To discuss and elect a representative for the Remembrance Sunday Service at Offham Church**
19. **To discuss a meeting to run through Google Drive** – *Cllr Pearson*
20. **Items for noting or adding on a future agenda**
21. **To discuss meeting dates for 2022**
22. **To agree the meeting dates 2021**
 - 11th November

Signed..... Dated.....
Mrs N Kinch – Hamsey Parish Clerk/RFO

Agenda Item 9 relevant to any correspondence received

From residents:

- 15.07.21 Correspondence from resident with query of groundworks in Cooksbridge
- 20.07.21 Correspondence from resident regarding their liaisons with east Sussex Highways requesting a 'No Through Sign' at the entrance to Chandler's Mead.
- 21.07.21 Correspondence received from resident at Bevernbridge regarding concerns of the New Northbound Bus Stop and development impact – shared to all of Council to be actioned.
- 23.07.21 Correspondence received from resident at Bevernbridge regarding concerns over damage to telegraph pole – Clerk is liaising with resident and internet provider.
- 25.07.21 Correspondence received from resident requesting date for next Parish Council meeting and to discuss anti-social behaviour- Clerk has replied.
- 25.07.21 Correspondence received from resident highlighting concerns of Environmental damage – Chair has replied.
- 29.07.21 Correspondence to Chair regarding the Hamsey School Sculpture and Old Malthouse
- 24.08.21 Correspondence received by Chair from a resident at Bevernbridge regarding the implementation of traffic speed controls.
- 27.08.21 Correspondence received from resident that has reported an abandoned shopping trolley in Beechwood Lane – resident has reported this to the relevant department

of the supermarket.

General Correspondence:

- 08.07.21 Invitation to join meeting held on Microsoft teams for the Lewes Local Plan held at 16.00 on 24.07.21
- 09.07.21 Invitation to submit comments on the Lewes District Local Plan, Issues and Options Running from 09.07.21 at 09.00 – 03.09.21 at 17.00.
- 09.07.21 Information received of neighbouring parish residents affected by the train vibrations – shared by Cooksbridge Station Partnership.
- 14.07.21 Received a letter from the Unity Trust bank account regarding a decrease in bank fees for transactions
- 15.07.21 Correspondence received from Cooksbridge Station Partnership of a Brighton Mainline Rail Closure from Saturday 19 to Sunday 27 February 2022 for essential Improvements.
- 15.07.21 Correspondence received from PKF Littlejohn External Auditor with query over variances in AGAR for 2020/21 – Clerk has replied
- 16.07.21 Grant application received from Hamsey Church for £50.00 contribution towards recent Church yard environment works
- 16.07.21 Questionnaire received for Clerk regarding National Parks sent by a Parish Clerk in the Peak District studying a degree course in Community Governance at De Montford University – Clerk has replied and completed questionnaire
- 16.07.21 Sussex Police and Crime Commissioner – PCC Newsletter received
- 19.07.21 Latest press release received from Citizen’s Advice Bureau for sharing on Social Media
- 19.07.21 Correspondence received from Developers Rydon Homes re liaisons over land near Beechwood Hall
- 19.07.21 Correspondence received from LDC of surplus office furniture from relocation of Eastbourne offices – Clerk has liaised re chairs for Beechwood Hall
- 19.07.21 Unity Trust correspondence to confirm eligibility for the Financial services Compensation Scheme – Clerk has confirmed
- 22.07.21 Accounting and Insurance guide for new Councillor’s and Clerk’s Guide received from BHIB Insurance.
- 23.07.21 Clerk contacted ESCC Transport Dept for information on behalf of a resident at Bevernbridge over concerns raised of the new Northbound Bus Stop currently being constructed – reply back from ESCC has been shared with the resident.
- 26.07.21 Correspondence received from East Chiltington Parish Council with information on Consultation of Boundary Changes – shared to all Council members.
- 26.07.21 Correspondence received from LDC of slides sent from the briefing on the Lewes Local Plan Issues and Options Consultation held on 21.07.21
- 29.07.21 Consultation papers received from NALC on the PC5-21 National Resilience Strategy – comments to be in by 17.00 on 10.09.21
- 30.07.21 Correspondence from Dan Witcher ESCC regarding several Highways works within Bevernbridge and Cooksbridge
- 30.07.21 Correspondence received with information on the Lewes Local Plan Issue and Options Consultations and dates for drop in sessions held by Don’t Urbanise the Downs – shared to all Cllrs.
- 02.08.21 Update for local Elector’s Register received and filed
- 03.08.21 Further correspondence received on the details for the Queen’s Platinum Jubilee celebrations – shared with all
- 04.08.21 Correspondence from Cllr Zoe Nicholson with regard to the loan of a Parish Flag
- 11.08.21 Chair and Clerk contact information requested from Democratic Services – Clerk has replied
- 11.08.21 Correspondence received with amendments to the Code of Conduct from LDC Monitoring Officer
- 12.08.21 Correspondence between Chair and Pageantmaster Bruno Peek with confirmation

- of lighting the Beacon for the Queen's Platinum Jubilee Celebrations 2022.
- 13.08.21 Correspondence received from Greg Thompson at Network Rail regarding the ongoing rail vibrations issues
 - 13.08.21 Correspondence forwarded as a result of the escalation of the Rail Vibration concerns
 - 17.08.21 Correspondence received from Plumpton Parish Council with their draft response To the Issues and Options Consultation and a copy of the letter sent from the Minister of Housing to LDC regarding Housing numbers – shared to all on HPC
 - 17.08.21 Correspondence regarding Decided Planning Applications received from LDC
 - 17.08.21 Correspondence from Chris White at Antler in regards to the removal of Condition 27 LW/21/0160
 - 18.08.21 Correspondence received from Chris White at Antler regarding
 - 18.08.21 Correspondence received from Team Manager at the Transport hub with a survey on Improvements to Bus Services, deadline is 14.09.21 – emailed to all Cllrs.
 - 23.08.21 Correspondence shared on initiative Solar Together Sussex – shared to Social Media
 - 23.08.21 Correspondence shared from Robert Baughan received from Network Rail re the Rail Vibrations issues
 - 25.08.21 Correspondence received from the External Auditor with a few enquiries – answered by Clerk
 - 25.08.21 Precept Remittance Received from LDC
 - 25.08.21 Correspondence received of a Consultation being held on Gatwick Airport's Northern Runway Projects, running from 09.09.21 – 01.12.21
 - 26.08.21 Election Survey received from NALC – sent to all
 - 27.08.21 Correspondence received regarding Solar Street Lighting – sent to Chair

Various correspondence received weekly include newsletters from: NALC, Chief Executive Bulletin, Rural Bulletin, CPRE, Public Sector Executive and planning application details from LDC and SDNPA and meeting invitations and agendas.

