

## Hamsey Parish Council

[www.hamsey.net](http://www.hamsey.net)

Mrs N. Kinch, Clerk to Hamsey Parish Council  
Beechwood Hall & Rural Park, Beechwood Lane, Cooksbridge, BN7 3QG, East  
Sussex

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Members of **HAMSEY PARISH COUNCIL** are required to attend the **meeting of Hamsey Parish Council** to be held on **Thursday 15<sup>th</sup> July 2021 at 7.45pm** to follow the **annual general meeting** of Hamsey Parish Council as Sole Trustees of Beechwood Hall & Rural Park held at 7pm.

*Up to fifteen minutes only, are available at the start of the meeting for members of the public to have their correspondence addressed relating to a specific item on the agenda. Should any member of the public wish to have the Council address any issue on the agenda then they may email the Parish Clerk directly on [clerk@hamsey.net](mailto:clerk@hamsey.net) before 6pm on Wednesday 14<sup>th</sup> July 2021 or they may attend in person.*

*Please note social distancing will be in place and the wearing of masks mandatory, unless exempt.*

*This meeting may be recorded for the purpose of minute taking.*

### 1.a) Apologies for absence

b) To consider Co-opting for the vacancy

c) Cllr McBrown to sign the Declaration of Acceptance of office form due to absence at the last meeting

### 2. Questions from the public

### 3. Declaration of interest from any Councillor regarding any item on the agenda

### 4. Minutes from the virtual meeting held on Wednesday 19<sup>th</sup> May 2021 to be agreed and signed as a true record

### 5. Update on any matters arising from last meeting (not covered elsewhere on the agenda) to note actions taken and note any further action:

### 6. Financial matters

#### a) To approve payment of invoices as detailed (including v.a.t)

Cheque No.	Payee	Amount
300490	KPS Contractors Ltd – Grass cuts to Malthouse Way Playpark on 13 <sup>th</sup> and 29 <sup>th</sup> April 2021	£48.00
300491	Offham Church grant for mowing of Hamsey Churchyard under s214.	£550.00
300492	Barcombe Landscapes Ltd – 1/16 Gang Mow to Beechwood Hall Grounds	£54.00
300493	Lindsey Baker for remaining balance for Sleigh Build	£500.00
300494	Zurich Municipal – Renewal of Insurance for Parish Council assets to include Beechwood Hall and Rural Park	£1,975.63

300495	Zurich Municipal – Asset premium charge for Out-door gym	£119.47
300496	Natalie Kinch – Clerk’s salary for May, Phone contract and GSuite expenses	£
300497	Expenses to Cllr T d’Arienzo for purchase of Projector for Parish Council use.	£99.99
300498	Expenses to Tamsyn d’Arienzo for newsletter distribution paid to Jane Baldwin and Chair’s expenses.	£10.00 £67.35 Total £77.35
300499	Boarding/clear up of broken glass to Bus shelter window and then replacement glass.	£90.00 £150.00 Total £240.00
300500	Expenses to Tamsyn d’Arienzo for dog bin refills x3 invoices	£19.20 £19.20 £34.19 Total £72.59
300501	Clerk’s salary, Phone expenses, GSuite and expenses for 1x book of 2 <sup>nd</sup> class stamps	£
300502	LDALC Annual Subscription (Lewes District Association of Local Councils)	£20.00
Paid online Transaction ref:401265342	Upper bridge Enterprises LLP – Annual licence for Website, Domain name and Clerk Mailbox annual fees	£199.02
Paid online Transaction ref: 371148592	Lewes District Council for Play park Inspections to Beechwood Hall and Malthouse Way	£126.00 636297587 transaction reference.

**b) To note the Council's current financial situation**

Balance per bank statement as at 1st May 2021	£
Unity Trust Account	£44,330.92
Less any unrepresented cheques:	£ 3,472.10
Net Balances as at 31st May 2021 of Unity Account	£40,858.82

- c) To discuss a review of Clerk’s pay scale
- d) To note the income precept
- e) To note the reclaim vat return
- f) To discuss the grass and hedge maintenance at Malthouse Way
- g) To discuss renewal of membership to CPRE £36.00 per annum
- h) Consider Sustainable Hamsey logo contribution

**7. a) Planning matters - to receive any report from the planning committee:** *Chair, Cllr Fleming and Cllr Redwood*

**LW/20/0609** Former Hamsey Brickworks South Road South Common South Chailey East Sussex Phase 2 development for 12 custom-build homes and supporting infrastructure - All matters reserved except access (phase 1 approved under planning reference LW/14/0712) – ***Objection from Hamsey Parish Council. To be discussed at a meeting held by the Planning Authority on 7<sup>th</sup> July 5pm at Lewes Leisure Centre***

**LW/20/0647** | NMA for the addition of 9 parking spaces in relation to planning application LW/17/0030 (Redevelopment of the site with six residential units) | Knights Court South Road South Common South Chailey East Sussex – ***Objection from Hamsey Parish Council***

**LW/20/0856** | Variation of condition 1 (plans) in relation to planning applications LW/18/0849 and LW/14/0712 | The Barn Former Hamsey Brickworks South Road South Common South Chailey East Sussex BN8 4QD – ***Hamsey Parish Council offer ‘No further comment to the retrospective application’.***

**LW/21/0022** | Conversion of redundant farm buildings to five dwellinghouses with associated elevational changes | Hewen Street Farm South Road South Common South Chailey East Sussex BN8 4QD – ***Hamsey Parish Council offer ‘No Objection’ to this planning application.***

**SDNP/20/03254/PRE** | New garden studio building | Perseverance House The Street Offham East Sussex BN7 3QB – ***Hamsey Parish Council offer no objection to the pre-application.***

**SDNP/18/06103/OUT** – Old Mallings Farm – ***Hamsey Parish Council objects to this application.***

**LW/21/0160** | Removal of condition 27 in relation to planning approval LW/14/0712 | Former Hamsey Brickworks South Road South Common South Chailey East Sussex – ***HPC submits a holding objection to this application, on policy grounds (loss of employment potential), pending further discussions with the applicant.’***

**LW/21/0262** | Land Adjacent Nolands Farm, Station Road, Plumpton Green, East Sussex, BN7 3BT – ***Objection by Hamsey Parish Council. Full comment can read on the LDC Planning Portal.***

**SDNP/21/02970/HOUS** | Replacement rear extension and verandah | Fishpond House Beechwood Lane Cooksbridge BN7 3QG – ***‘No Objection’ by HPC***

**TW/21/0039/TCA** - Wheelwrights Deadmantree Hill Barcombe East Sussex BN8 4SS - Lime Tree - fell 1 no. branch extending over boundary fence to prevent excessive shedding. ***Case Officer is Nick Jones and any comments need to be submitted by 26.07.21***

**SDNP/21/03308/HOUS & SDNP/21/03309/LIS** | Removal of asbestos containing lining boards to various walls and ceilings throughout the ground floor, removal of 20th century additions, new rooflights and other internal alterations including reorganisation of bathroom

on the ground floor and new shower room on the first floor, demolition of garage and wood shed, replace with new garage and workshop and enlarge off street parking area and turn around space | Thatchers Cottage Allington Lane East Chiltington BN7 3QJ- **Comments to Steven Lewis by 02.08.21**

**SDNP/21/03506/HOUS & SDNP/21/03507/LIS** | retrospective application for approval for omission of side facing window from implemented consented scheme  
SDNP/19/04373/HOUS and SDNP/19/04374/LIS and installation of chimney flue to garden building | Woodcock Cottage The Street Offham BN7 3QE - **Case officer is April Parsons – comments by 04.08.21**

#### **b) Planning matters - to note any decisions by LDC or SDNP**

**SDNP/21/01881/TCA** | T1: Semi Mature Picea abies. Located on the southern aspect of Thatchers Cottage bordering Allington Lane - Fell to ground level T2: Thuja plicata x 2 group of multi stem trees, immediately adjacent to T1 - Complete removal of group to ground level | Thatchers Cottage Allington Lane East Chiltington BN7 3QJ – **Hamsey Parish Council have no objection to this application. We support the cottage being given a new lease of life, which we accept includes effective tree management. We are happy to leave the tree officer to decide appropriate provision for replacement planting (if any), in the interests of the long term landscape setting of the cottage and the area as a whole. No Objection raised by LDC.**

**SDNP/21/01762/HOUS** | Retention of temporary construction access as a permanent access to Mount Harry House with gate at start of private drive | Mount Harry House Ditchling Road Offham Lewes East Sussex BN7 3QW – **'Hamsey Parish Council raises no objection, but asks that the tree officer be asked to consider whether any enhanced tree planting/landscaping is justified, to mitigate for the tree removal during the retrospectively approved temporary access works.'** Approved by LDC.

**SDNP/21/02211/TCA** | Maple to reduce 25% X2 yews to be crown lifted and cut branches leaning onto buildings | The Old Wheelwrights Shop The Street Offham BN7 3QD – **Hamsey Parish Council raises no objections. No objection by SDNP.**

#### **8. Any report from Beechwood Hall Working Group: Cllr Henry and Cllr McBrown**

#### **9. To note correspondence received since the last meeting and any action required**

- 30.05.21 To discuss correspondence received from resident regarding the proposal of support in conservation of the School Sculpture.
- 04.06.21 To discuss correspondence received from resident regarding Community Land Trusts
- 18.06.21 To discuss correspondence from Southern water on Consultation of new Drought Draft Plans – deadline for comments is 02.08.21
- 28.06.21 To discuss consultation on Design Guide SPD from SDNP- deadline for comments is 06.09.21

#### **10. To receive any reports from meetings attended by Councillors or Clerk**

- Free Planning basics webinar with CPRE – 07.06.21 16.00-18.00
- SDNP Planning Committee meeting on 10.06.21 at 10.00.
- Clean Air Day Talk by Cycle Lewes on 10.06.21 at 19.30.
- Webinar Parishes, Communities and Solar Farms, Working together 17.06.21 10.00-11.30 – Cllr Fleming and Clerk to attend
- SDNP East Sussex Parishes Workshop – 22.06.21, 18.00-20.00

- Meeting to be had with resident in Bevernbridge 24.06.21 11.00 – Chair and Clerk to attend
- Cloud productivity and finance webinar for Clerk – 29.06.21, 9.45-11.45
- Planning Training by ESALC on 06.07.21 at 7pm for Cllr Henry to attend
- Planning Committee Authority meeting on 07.07.21 at 5pm, Lewes Leisure Centre to discuss and decide on planning application LW/20/0609
- Webinar on the Consultation of the new draft Drought Plan on 15.07.21, 10.30-12.30 – Clerk to attend
- Planning and Power Virtual Course by Nalc 28.07.21 12.00-13.15
- Representative from the Planning Committee to attend the meeting briefing on Eton College development hosted by East Chiltington Parish Council on 28.07.21, 18.00-20.00.
- Hamsey Parish Rail Committee meeting to be held on 29.07.21 at 19.30pm

**11. Highway and Traffic issues – Cllr Fleming, Cllr McBrown**

- Strengthening Local Relations meeting on 08.06.21 with east Sussex Highways.
- Surface Dressing works with road closure from Beechwood Lane to Allington Lane scheduled for 16.08.21, 9.00-16.00. Updated to 26.06.21
- South East Water works scheduled for A275 Cooksbridge Road between Hamsey Lane and the Rainbow Inn, with traffic management in place from 19.07.21-03.12.21
- Temporary Road Closure on Townlittleshorth Road, Barcombe to allow BT Openreach to replace a decaying pole, 2<sup>nd</sup> August 21-4<sup>th</sup> August 21.
- Street lighting improvement works scheduled by October 2021

**13. To consider Rail and Bus issues – Cllr Henry**

- Appoint a new representative for Bus issues
- Temporary Bus Stops at Bevernbridge in use for 6 weeks from 10<sup>th</sup> June 2021

**14. Police/ Neighbourhood Watch issues – Cllr McBrown**

**15. Environment – Chair, Cllr Croft and Cllr Fleming**

- *Community Litter Pick – Sunday 18<sup>th</sup> July 2021, 10am Beechwood Hall*

**16. To discuss general improvements to the Parish**

**17. To consider GDPR requirements– Cllr Henry**

**18. To discuss a review of the play park at Malthouse Way – Cllr McBrown**

**19. To discuss the Queen’s Platinum Jubilee Celebrations 2<sup>nd</sup>-5<sup>th</sup> June 2022**

**20. To discuss Community Awards**

**21. Items for noting or adding on a future agenda**

**22. To agree the meeting dates 2021**

- 9<sup>th</sup> September
- 11<sup>th</sup> November

**Signed..... Dated.....**

**Mrs N Kinch – Hamsey Parish Clerk/RFO**

## **Agenda Item 9 relevant to any correspondence received**

### **From residents:**

- 30.05.21 Correspondence from resident regarding Hamsey School Brick Sculpture- Chair has replied.
- 04.06.21 Correspondence received from resident regarding Community Land Trusts
- 07.06.21 Correspondence received from resident regarding concerns at Bevernbridge- emailed to all – Chair has arranged a meeting with the resident.
- 10.06.21 Correspondence received from resident in regard to a change in political constituencies – shared with Chair
- 11.06.21 Correspondence from resident regarding Rights of Way – Clerk has replied
- 24.06.21 Photographs and notes received from resident in Bevernbridge over development concerns after meeting held on 24.06.21

### **General Correspondence:**

- 11.05.21 Correspondence from a residents' Chartered Architects in relation to **SDNP/21/01762/HOUS** – Clerk has replied
- 11.05.21 Received correspondence from newly elected East Sussex County Councillor Matthew Milligan – Clerk has replied
- 19.05.21 Correspondence from East Sussex Highways of local Street Light Improvement Works in the Malthouse area
- 19.05.21 Invitation and agenda received from SDNP for East Sussex Parishes Webinar on 22.06.21
- 20.05.21 Correspondence received from a local Fish and Chip food Vendor with a proposal to set up trade in the Parish.
- 21.05.21 ESCC Correspondence informing of all East Sussex Libraries now open – shared to Social Media
- 21.05.21 Correspondence from East Sussex Highways of Road Closure from Beechwood Lane to Allington on Friday 28<sup>th</sup> May 2021, 7am-7pm.
- 21.05.21 Correspondence from ESALC on Calls to Ballot re the Energy Bill
- 28.05.21 Survey sent regarding the transition to Net Zero Carbon Emissions from Science and Policy Research Unit at the University of Sussex – emailed to Environmental Group
- 28.05.21 Correspondence from MP Maria Caulfield's Office asking to display Maria's contact details on the Parish noticeboards – Clerk has replied.
- 28.05.21 Latest Newsletter from the Sussex Police and Crime Commissioner – shared with Cllr McBrown and Chair.
- 01.06.21 Local News Update received from MP Maria Caulfield – circulated to all Cllrs.
- 01.06.21 Correspondence received from Chris White at Antler Homes in regard to LW/21/0160
- 02.06.21 Correspondence with updates from the Electoral Office for April and June 2021
- 02.06.21 Correspondence with future dates for Chair/ Councillor Training sessions with ESALC
- 02.06.21 Invitation to join SDNP's Planning Committee meeting on 10.06.21 at 10am
- 03.06.21 Invitation for a free webinar on Planning Basics on 07.06.21 at 16.00-18.00– sent to Planning Committee
- 03.06.21 Correspondence received regarding flyer for a Jazz Evening to be shared
- 08.06.21 Notification received from ESCC Transport Officer of relocation of Bus Stops in Bevernbridge. New Temporary Bus Stops have been erected for 6 weeks, commencing from 10<sup>th</sup> June 2021.
- 12.06.21 Invitation to join the Queen's Platinum Jubilee Celebration event 2<sup>nd</sup>-5<sup>th</sup> June 2022 – shared by email to all
- 16.06.21 Latest Press release received from Citizen's Advice for July/August – Clerk to share on Social media

- 16.06.21 Correspondence received from Rydon Homes regarding potential development on land at Beechwood Lane – Clerk shared with Planning Committee
  - 17.06.21 Received Lewes District Council consultation on the Local Council Tax Reduction Scheme for 2022/23 – comments by 10<sup>th</sup> July 2021
  - 17.06.21 Correspondence from Cllr Matthew Milligan with questions on grass cutting scheme by East Sussex Highways and what options HPC have in place.
  - 17.06.21 Correspondence received from CSP for upcoming works at Cooksbridge Station on the nights of 19.06.21-23.06.21
  - 18.06.21 Correspondence from Southern water on Consultation of new Drought Draft Plans – emailed to all
  - 21.06.21 Correspondence re Lewes Local Plan from CPRE – emailed to Planning Committee
  - 21.06.21 Correspondence received from Chailey Parish Council re Eton Project meeting to discuss the development.
  - 23.06.21 Correspondence received from LDC Planning Applications Committee of a meeting to be held in relation to determining the application LW/20/0609 on 07.07.21 at 5pm, Lewes Leisure Centre.
  - 24.06.21 Correspondence received from Newick Parish Council regarding with support for John Kay's (CPRE) response to the Lewes Local Plan Revision
  - 25.06.21 Response in support from Wivelsfield Parish Council for support of CPRE's reply to the Lewes Local Plan Revision
  - 27.06.21 Response received from Newick Parish Council for support of CPRE's reply to the Lewes Local Plan Revision
  - 27.06.21 Correspondence received from Seaford Parish Council regarding the Lewes Local Plan Revision and East Sussex Parish's Workshop
  - 28.06.21 Correspondence received from The Tree Council for Hedgerow Grants available
  - 28.06.21 Consultation received from SDNPA on The Design Guide SPD Consultation, deadline of 6<sup>th</sup> September 2021.
  - 28.06.21 Correspondence received from EASL with proposal re footpath contribution from Bevernbridge to Cooksbridge.
  - 30.06.21 Proposal received by Chair re Hamsey Lakes Member's Pack from Icen
  - 01.07.21 Correspondence received from Chris Bibb re cycle routes from Hamsey to Old Malling Farm development
  - 01.07.21 Received update of Electoral register for Parish residents
  - 01.07.21 Correspondence received from GB Sports and Leisure
  - 01.07.21 Correspondence from Plumpton College with regards to help from students on projects – shared to Chair, Cllr Henry and Cllr McBrown
  - 05.07.21 Correspondence received from Daniel Wyn Tree specialist offering services and advice if required.
  - 05.07.21 Correspondence received from East Chiltington Parish Council to include an invitation and briefing proposal to discuss the Eton College Development, 28.07.21 18.00-20.00.
  - 06.07.21 Chair received correspondence re Changing Places – accessible toilets
  - 07.06.21 Correspondence from Coffee pod vendor re availability in Cooksbridge
- Various correspondence received weekly include newsletters from: Nalc, Chief Executive Bulletin, Rural Bulletin, CPRE, Public Sector Executive and planning application details from LDC and SDNPA.**





