

**Hamsey Parish Council**

[www.hamsey.net](http://www.hamsey.net)

Mrs N. Kinch, Clerk to Hamsey Parish Council  
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Members of **HAMSEY PARISH COUNCIL** are required to attend the virtual **meeting** of Hamsey Parish Council to be held on **Thursday 11<sup>th</sup> March 2021 at 7.15pm on the platform Google Meet**

*Up to fifteen minutes only, are available at the start of the meeting for members of the public to have their correspondence addressed relating to a specific item on the agenda. Should any member of the public wish to have the Council address any issue on the agenda then they may email the Parish Clerk directly on [clerk@hamsey.net](mailto:clerk@hamsey.net) before 6pm on Wednesday 10th March 2021.*

*Any members of the public wishing to receive an invite to join the meeting can email the Parish Clerk on the above email also by 6pm on Wednesday 10th March 2021. Please note the viewer must have a Google Account to view the meeting. This meeting may be recorded for the purpose of minute taking.*

**1. a) Apologies for absence**

**b) To consider Co-Opting for the vacancy**

**2. Questions from the public**

**3. Declaration of interest from any Councillor regarding any item on the agenda**

**4. Minutes from the virtual meeting held on Thursday 14th January 2020 to be agreed and signed as a true record**

**5. Update on any matters arising from last meeting** (not covered elsewhere on the agenda) to note actions taken and note any further action:

**6. Financial matters**

**a) To approve payment of invoices as detailed** (including v.a.t)

\*Cheque No. 300462 – SSALC- 5x Councillor Training - £180.00

\*Cheque No. 300463 – SSALC – Social Media Skills Training - £36.00

\*Cheque No. 300464 – Cllr d'Arienzo – Christmas Lights Expenses - £100

\*Cheque No. 300465 – National Trust – Licence for the Brazier - £20.00

\*Cheque No. 300466 – Jamie's Farm – Christmas Sleigh Storage expenses - £100

\*Cheque No. 300467 – SSALC- Cllr McBrown training course - £36.00

\*Cheque No. 300468 – Clerk's salary/ Gsuite and Phone expenses

\*Cheque 300469 – Howard Eaton Lighting Ltd – for Community Christmas Tree Lights - £600

\*Cheque No. 300470 SSALC Limited – End of Year Training for Clerk - £36.00

\*Cheque No. 300471 Rockfelt Roofing Ltd – Emergency Roofing works carried out to the Veranda at Beechwood Hall - £7,044.00

\*Cheque No. 300472 – Clerk’s salary/ Gsuite expenses and Phone Expenses

\*Cheque No. 300473 – Book of Condolence and Stamps x2 books - £25.55

**b) To note the Council's current financial situation**

Unity Trust statement total is £39,162.51 \*less cheques not yet drawn, as of 28<sup>th</sup> January 2021.

Co-Op funds have now been transferred to the Unity Account and this account is now closed.

Received £150 Cheque for loan of the Christmas Sleigh from Barcombe Parish Council

**c) To agree the subscriptions for the coming year 2021-2022**

- SSALC – Sussex & Surrey Association of Local Councils - £230.05
- LDALC – Lewes District Association of Local Councils - £20
- CPRE – The Countryside Charity - £36.00
- SLCC- Society of Local Council Clerks - £136.00
- OART – Ouse and Adur Rivers Trust - £15.00

**7. a) Planning matters - to receive any report from the planning committee:** Chair, Cllr Fleming and Cllr Perkins

**LW/20/0609** Former Hamsey Brickworks South Road South Common South Chailey East Sussex Phase 2 development for 12 custom-build homes and supporting infrastructure - All matters reserved except access (phase 1 approved under planning reference LW/14/0712) – **Objection from Hamsey Parish Council**

**LW/20/0647** | NMA for the addition of 9 parking spaces in relation to planning application LW/17/0030 (Redevelopment of the site with six residential units) | Knights Court South Road South Common South Chailey East Sussex – **Objection from Hamsey Parish Council**

**LW/20/0315** | Variation of Condition 20 of application LW/14/0712 to change the wording to allow for no more than 50% or 24 units being occupied before the development is complete | Former Hamsey Brickworks South Road South Common South Chailey East Sussex – **Objection from Hamsey Parish Council**

**LW/20/0856** | Variation of condition 1 (plans) in relation to planning applications LW/18/0849 and LW/14/0712 | The Barn Former Hamsey Brickworks South Road South Common South Chailey East Sussex BN8 4QD – **Hamsey Parish Council offer ‘No further comment to the retrospective application’.**

**LW/20/0813** | Erection of timber-clad garden office in corner of garden | Upper Morley Cottage Deadmantree Hill Barcombe East Sussex BN8 4ST – **Hamsey Parish Council offer 'No Objection'**.

**LW/21/0022** | Conversion of redundant farm buildings to five dwellinghouses with associated elevational changes | Hewen Street Farm South Road South Common South Chailey East Sussex BN8 4QD - **comments to Case Officer James Smith by 17.03.21**

**SDNP/18/06103/OUT** – Old Malling Farm – **Hamsey Parish Council objects to this application on the basis of environmental impact, affordability, design, lack of employment and missed opportunities for truly sustainable car free travel. Full comment available on the SDNP Planning Portal.**

**b) Planning matters - to note any decisions by LDC or SDNP**

**TW/20/0067/TPO** | T1 Horse Chestnut - re pollard due to excessive weight on declining canopy and assess future re-growth. | The Rainbow Inn Deadmantree Hill Barcombe East Sussex BN8 4SS – **No Objection from LDC.**

**LW/21/0004** | Erection of a first storey side extension | Tinkers Croft Beechwood Lane Cooksbridge East Sussex BN7 3QG – **Hamsey Parish Council offer 'No Objection'. Approved by LDC.**

**LW/20/0871** | Loft conversion to include installation of 3X rooflights | Beech Trees 1A Malthouse Way Cooksbridge East Sussex BN7 3PT – **Hamsey Parish Council offer no objection. Application approved by LDC.**

**SDNP/20/05479/FUL** | Proposed conversion of west building to a two-bedroomed dwelling and subdivision of south building to four day-rooms (Partial alteration to permission SDNP/17/04678/FUL) | Offham Barns The Street Offham BN7 3QE – **Hamsey Parish Council offer No Objection to this application. Application approved by SDNP.**

**c) Discuss the Lewes District Local Plan – Land Assessment Availability and Methodology – comments to be submitted by 12<sup>th</sup> March**

**d) To discuss the proposal to work alongside East Chiltington Parish Council in opposition to unsuitable identified sites for housing development.**

**8. Any report from Beechwood Hall Working Group: Cllr Henry and Cllr McBrown**

- **Location of Pizza Van**

**9. To note correspondence received since the last meeting and any action required**

**10. To receive any reports from meetings attended by Councillors or Clerk**

- Social Media Skills for Councillors Training- 19.01.21 18.30-20.30 - to be attended by Cllr Fleming
- Lewes District Council meeting – 18.01.21 or 25.01.21 – attended by Chair

- SDNP Planning Committee meeting – 21.01.21 at 10am
- New Councillor/ Refresher Workshop Training – 21.01.21 18.30 – 20.30 - to be attended by Cllr Fleming, Cllr Henry, Cllr McBrown and Cllr Croft
- Meeting of LDALC on 25.01.21 at 1.20pm – to be attended by
- Rail Committee virtual meeting to be attended by Cllr Henry, Cllr Perkins, Chair, Clerk, Robert Baughan and Ian Ginn on 26.01.21 at 7.30pm
- Effective Chairmanship Training for Cllr McBrown to attend – 28.01.21 18.30-20.30
- SSALC East Sussex Clerk's Networking forum on 04.02.21 10.30am-11.30am – to be attended by Clerk
- Virtual meeting of Hamsey Parish Council as Sole Trustee of Beechwood Hall & Rural Park on 04.02.21 at 7.15pm
- Chair's Networking Forum Tuesday 9<sup>th</sup> February 2021 at 6.30pm – 8.30pm
- Meeting with members of Network Rail Wednesday 10<sup>th</sup> February 2021 at 9.30pm – Cllr Henry, Clerk and Ian Ginn for CSP to attend
- SDNP Planning Committee meeting on 11<sup>th</sup> February 2021 at 10am
- Year End Finance Training for Clerk to attend – 16.02.21 10am-12pm
- Biosphere - Hydrogen Sussex Launch invitation on 26.02.21 10.30am-12pm
- SDNP Planning Committee Meeting to be held on 11.03.21 at 10am
- First Initial virtual Inter-Council Steering meeting regarding the proposals of the LAA documents and Methodology on Planning from LDC – to be attended by Chair and Clerk on 08.03.21 at 6pm.

#### **11. Highway and Traffic issues – Cllr Fleming**

- Pavement from Cooksbridge Station to Beechwood Lane on the West side.
- Pavement widening from the Rainbow to Hamsey School – commenced on 22.02.21

#### **12. Parking issues- Chair**

#### **13. To consider and Rail and Bus issues – Cllr Perkins and Cllr Henry**

- Revised bus time table information received 15.01.21 from ESCC
- Update on the meeting held with Network Rail regarding the noise vibrations on 04.03.21
- Further update from Cooksbridge Station Partnership on revised schedule to the Southern and Thameslink train services from 22.02.21

#### **14. Police/ Neighbourhood Watch issues – Cllr McBrown**

#### **15. Environment – Chair and Cllr Fleming**

- Update on Hamsey Environmental Group meeting held virtually on 10.02.21 at 6.30pm

#### **16. To discuss general improvements to the Parish**

#### **17. To discuss issues with Broadband across the Parish – Cllr Croft**

#### **18. To consider the impact of the Coronavirus pandemic- Cllr d'Arienzo and Cllr McBrown**

#### **19. To consider GDPR requirements– Cllr Henry**

## 20. Items for noting or on a future agenda

### 21. To agree the following meeting dates for 2021

- 13<sup>th</sup> May- AGM to follow the APM
- 15<sup>th</sup> July
- 9<sup>th</sup> September
- 11<sup>th</sup> Nov

Signed ...*Natalie D. Kinch* Dated...04.03.21... Mrs N Kinch – Hamsey Parish Clerk.

### Agenda Item 9 relevant to any correspondence received

- 07.01.21 Correspondence received from CSP for Parish Footpath Map and new Rail to Ramble leaflet
- 07.01.21 Information on Train revised Timetable and delays from Horley to Salfords from 8<sup>th</sup> January 2021-11<sup>th</sup> January 2021 – sent by CSP
- 12.01.21 Correspondence from Lewes Playing Pitch Strategy Assessment review held in 2019/2020
- 13.01.21 SDNP Planning Committee Meeting on 21.01.21 at 10am – emailed to the Planning Committee
- 14.01.21 Invitation and Agenda received to meeting of LDALC on 25.01.21 at 1.30pm – emailed to all
- 15.01.21 Revised Bus timetable during Lockdown 3 received from ESCC – emailed to Chair, Cllr Fleming and Cllr Perkins
- 19.01.21 Correspondence received from a Brighton Architecture Student enquiring about the Railways within the Parish – emailed to Chair. Robert Baughan to liaise.
- 19.01.21 SSALC Newsletter with update on WSALC – emailed to all
- 20.01.21 Survey received from CPRE regarding the changes to the Environment throughout Lockdown – emailed to all
- 21.01.21 Received Citizen's Advice Press Release for February – to be placed on Social Media.
- 22.01.21 Correspondence update received from Trevor Leggo re SSALC and WSALC – emailed to all
- 22.01.21 Correspondence received from LDC re Holocaust Memorial Day- emailed to all
- 26.01.21 Correspondence received re Briefing Note from Sussex Police – sent to Chair and Cllr McBrown
- 27.01.21 S.137 Update from Nalc – emailed to Chair
- 29.01.21 Enquiry into play facilities at Beechwood Hall received – Clerk replied
- 29.01.21 Poster for Free digital Services received for sharing on Social Media – added to Facebook pages
- 29.01.21 Land Assessment Availability – Lewes Local Plan – received and emailed to all on the Planning Committee
- 01.02.21 Update from Nalc re WSALC received – emailed to Chair
- 02.02.21 Update for the Electoral Register received
- 02.02.21 Consultation from SDNP, Camping and Glamping Technical Advice Note Received deadline of 16.03.21- emailed to all on the Planning Committee
- 02.02.21 Correspondence from CSP on change to Train schedule – posted to Social media sites
- 03.02.21 Notification received for SDNP Planning Committee meeting on 11.02.21 – emailed to all on Planning Committee

- 03.02.21 Notification of amended draft Parking Supplementary Planning Document (SPD) Consultation, deadline of 18.03.21 – emailed to all on Planning Committee.
- 08.02.21 Correspondence to share from John Harris for Walking in Sussex – Clerk shared to Facebook pages and News Editor for Hamsey News
- 09.02.21 Correspondence received from CSP on behalf of Network Rail detailing works scheduled at London Victoria station in May 2021 and the impact on trains passing through the parish – shared to Social media.
- 09.02.21 South East's Water Proposals Consultation – deadline of 5<sup>th</sup> March 2021 – emailed to all
- 10.02.21 Newsletter from River Ouse and Adur Trust – sent to all
- 12.02.21 Received Lewes District Local Plan – Land Availability Assessment – emailed to the Planning Committee – Deadline for response is 12.03.21
- 15.02.21 Received Purdah Guidance on upcoming Elections from Head of Elections at LDC – emailed to all
- 15.02.21 Correspondence received from Parish Councils of Wivelsfield, Plumpton and Chailey sharing the Land Availability Assessment received for their Parishes – Clerk has shared Hamsey Parish Council's lists of proposed sites.
- 15.02.21 Correspondence from East Chiltington Parish Clerk sharing their Parish Land Availability Assessment and asking requesting Hamsey Parish Council's support in the opposition to proposed sites – Clerk replied after liaising with Chair.
- 18.02.21 Received March/April briefing to share on Social Media Pages from Citizen's Advice Bureau
- 19.02.21 Briefing's received from Lewes Town and Council and Sussex Resilience Forum – emailed to all
- 22.02.21 Correspondence from Chair of Plumpton Parish Council regarding the joining of an Inter – Council Steering Group – Clerk replied and Chair has agreed to be the Council representative.
- 25.02.21 Correspondence received regarding the Orchard to School Project – passed on to Hamsey Community Primary school
- 25.02.21 Correspondence received from Cooksbridge Station Partnership for the 'Making Rail Accessible' leaflet and update to the Accessible Travel Policy from Govia Thameslink Railway – shared to the wider community via Social Media and website.
- 26.02.21 Correspondence from Nalc- Veteran's Poster with link to meeting for NHS Career
- 02.03.21 Received correspondence from Electoral Services – no changes for this month
- 02.03.21 Correspondence received from Maria Caulfield MP regarding LDC's Local Plan – emailed to Planning Committee
- 02.03.21 Further correspondence from East Chiltington Parish Council regarding the Eton College new development – emailed to Planning Committee
- 02.03.21 Correspondence received by Chair from the Environmental Agency regarding the continuation of the Landport Flood Bank works.
- 04.03.21 Correspondence from MP Maria Caulfield regarding joining the Parish Council meetings – details have been sent by Clerk
- 04.03.21 Correspondence from Chailey Parish Clerk with details of Highways works at Bevernbridge

**Various correspondence received weekly/monthly to include newsletters from: Nalc, Chief Executive Bulletin, Rural Bulletin, CPRE, Public Sector Executive and planning application details from LDC and SDNPA, Elector's lists monthly.**

**From residents:**

- 26.01.21 Correspondence received from resident expressing concerns over rat infestation – Chair and Clerk both contacted LDC to report the issue

- 03.02.21 Correspondence received on Social media to Clerk, seeking assistance with over grown tree – Clerk to make enquiries with LDC
- 22.02.21 Correspondence received from a resident highlighting concerns of hedge removal in nesting season at a property in Offham – Clerk has replied and forwarded correspondence on to Chair
- 24.02.21 Anonymous note received by Chair from resident with concerns of a property in Chandler's Mead and in reference to the community bench at Chandler's Mead.
- 26.02.21 Correspondence received requesting the local PCSO's contact details – Clerk has Replied
- 26.02.21 Correspondence received by Chair from Archdeacon of Brighton and Hove in regards to the future of Offham and Hamsey Churches.
- 27.02.21 Correspondence from resident regarding the local walks/ maps and requesting information on the Germany Watermill at Hamsey
- 01.02.21 Correspondence received from resident in reply to Germany Watermill email with information to pass on.