

**Hamsey Parish Council**

[www.hamsey.net](http://www.hamsey.net)

Mrs N. Kinch, Clerk to Hamsey Parish Council

Beechwood Hall & Rural Park, Beechwood Lane, Cooksbridge, BN7 3QG, East Sussex

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Members of **HAMSEY PARISH COUNCIL** are required to attend the virtual **meeting** of Hamsey Parish Council to be held on **Thursday 14<sup>th</sup> January 2021 at 7.15pm on the platform Google Meet**

*Up to fifteen minutes only, are available at the start of the meeting for members of the public to have their correspondence addressed relating to a specific item on the agenda. Should any member of the public wish to have the Council address any issue on the agenda then they may email the Parish Clerk directly on [clerk@hamsey.net](mailto:clerk@hamsey.net) before 6pm on Wednesday 13<sup>th</sup> January 2021.*

*Any members of the public wishing to receive an invite to join the meeting can email the Parish Clerk on the above email also by 6pm on Wednesday 13th January 2021. Please note the viewer must have a Google Account to view the meeting. This meeting may be recorded for the purpose of minute taking.*

**1. Apologies for absence**

**2. Questions from the public**

**3. Declaration of interest from any Councillor regarding any item on the agenda**

**4. Minutes from the virtual meeting held on Thursday 12<sup>th</sup> November 2020 to be agreed and signed as a true record**

**5. Update on any matters arising from last meeting** (not covered elsewhere on the agenda) to note actions taken and note any further action:

**6. Financial matters**

**a) To approve payment of invoices as detailed** (including v.a.t)

\*Cheque No. 300451 Community Enhancement Award Certificate £18.00

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\*Cheque No. 300453 Compass Travel (Sussex) Ltd – Replacement of Bus Stop Noticeboard screen – £22.12

\*Cheque No. 300454 Cosmo Construction (UK) Ltd – Installation of new zip wire seat and chain plus infill of soil at Beechwood Hall - £504.00

\*Cheque No. 300455 KPS Contractors Ltd- Grass cuts at Malthouse way Play Park on 6/19<sup>th</sup> Oct 2020 - £31.20

\*Cheque 300456 - Nalc online vent to be attended by Cllr Croft on 09.12.20 on the Impacts of Covid-19 on outdoor spaces

\*Cheque No. 300457 – Clerk’s Salary/GSuite expenses and Phone Contract

\*Cheque No. 300458 – Stationary expenses – Printer Ink & stamps - £26.59

- \*Cheque No.300459 KM Froude £45.62 for Parish Footpath Maps for dispensers
- \*Cheque No.300460 Barcombe Landscapes LTD – Mowing at Beechwood Hall – £714.00
- \*Cheque No.300461 Clerk’s salary/ GSuite expenses and Phone Contract

**b) To note the Council's current financial situation**

Unity Trust statement December 2020	£35,928.24	*less cheques not yet drawn, as of 1 <sup>st</sup>
Co-Op Account:	£5,293.33	
Total funds	£41,221.57	

- c) Closure of the Co-op account - update following phone call on 18.11.20
- d) Finalise and agree the budget and precept requirements for 2021/2022
- e) To agree on an internal auditor

**7. a) Planning matters - to receive any report from the planning committee:** Chair, Cllr Fleming, Cllr Croft and Cllr Perkins

**LW/20/0609** Former Hamsey Brickworks South Road South Common South Chailey East Sussex Phase 2 development for 12 custom-build homes and supporting infrastructure - All matters reserved except access (phase 1 approved under planning reference LW/14/0712) – ***HPC Objects on the grounds that the site's sustainability objectives cannot be met without a pathway south to Cooksbridge- this needs to be resolved to mitigate the effect of additional road traffic and so that more residents are not left cut off during future lockdowns. Existing community benefits agreed in relation to the adjacent site inc. business units and woodland management plan have not yet materialised. As with Rural Exception sites, some element of affordable housing should be included on this green space where houses would not normally be built. A minimum of 2 units should be made available to local, low income residents. Car-free travel south to the rest of their community centre and railway station at Cooksbridge must be a prerequisite of any site within Hamsey Parish, let alone one so strongly marketed as having eco credentials.***

**TW/20/0067/TPO** | T1 Horse Chestnut - re pollard due to excessive weight on declining canopy and assess future re-growth. | The Rainbow Inn Deadmantree Hill Barcombe East Sussex BN8 4SS – ***Hamsey Parish Council supports the pruning of the Horse Chestnut tree, but request that any lights, electrical transformers, wires and other metal fixings to the tree likely to cause distress be removed and the tree better protected in future***

**LW/20/0647** | NMA for the addition of 9 parking spaces in relation to planning application LW/17/0030 (Redevelopment of the site with six residential units) | Knights Court South Road South Common South Chailey East Sussex – ***Objection, Whilst Hamsey Parish Council understands that carparking on site may not be as sufficient as stated in the original planning application, communal greenspace to attenuate water run-off is also needed. As such we request that the space is made available for planting of grass, shrubs and or trees, to help limit the effect of building on the local environment***

**LW/20/0315** | Variation of Condition 20 of application LW/14/0712 to change the wording to allow for no more than 50% or 24 units being occupied before the development is complete | Former Hamsey Brickworks South Road South Common South Chailey East Sussex - ***Hamsey Parish Council sees no reason to relax the proposed conditions and there is no justification for doing so, therefore they offer an objection to the planning application***

**SDNP/20/03254/PRE** | New garden studio building | Perseverance House The Street Offham East Sussex BN7 3QB – ***Hamsey Parish Council offer no objection to the pre-application***

**SDNP/20/05479/FUL** | Proposed conversion of west building to a two-bedroomed dwelling and subdivision of south building to four day-rooms (Partial alteration to permission SDNP/17/04678/FUL) | Offham Barns The Street Offham BN7 3QE – ***Called in to be determined by SDNPA***

**b) Discuss the Interim Planning Statement from Lewes District Council and proposed documents for consultation by 29<sup>th</sup> January 2021**

**c) Planning matters - to note any decisions by LDC or SDNP**

**8. Any report from Beechwood Hall Management Committee:** Cllr Henry and Cllr McBrown

- Future projects
- Working Group
- Grants
- Meetings

**9. To note correspondence received since the last meeting and any action required**

- Received 17.11.20 from CSP correspondence regarding hedge trimming at Cooksbridge Station
- Correspondence received from resident 19.11.20 regarding Parking Issues within Cooksbridge Village

**10. To receive any reports from meetings attended by Councillors or Clerk**

- Communications Webinar for Town and Parish Councils – Clerk to attend 10.11.20
- Meeting of Maximising the Potential to Geospatial Commission Public Sector Contracts on 11.11.20
- Virtual meeting with Matthew Hitchen regarding the Lewes Local Plan Part 1 – 25.11.20 – to be attended by Cllr d'Arienzo, Cllr Croft, Cllr Perkins, Cllr Fleming and Parish Clerk
- SDNP Workshop via Zoom on 25.11.20 – Cllr Fleming and Cllr Croft to attend
- Tree Charter Day – 28.11.20 – to be attended by Cllr Fleming
- ONS Virtual meeting – 03.12.20 – to be attended by Chair, Cllr Kelly and Clerk
- LDALC Meeting 07.12.20 1.30pm-3.30pm – to be attended by

- SLCC Meeting 08.12.20 – 10am to be attended by Clerk
- ESALC AGM rescheduled for 09.12.20 via Zoom at 11.30am – attended by Clerk
- Nalc- Rebuilding Communities event for Impacts on Outdoor Spaces/ Playgrounds Post Covid-19 – Cllr Croft to attend 09.12.20
- SDNP Planning Committee meeting on 10.12.20

**11. Highway and Traffic issues – Cllr Fleming**

- Pavement from Cooksbridge Station to Beechwood Lane on the West side.
- Pavement widening from the Rainbow to Hamsey School.
- Tree works to be carried out along A275 by Curry Cottage 01.02.21 – 12.02.21 and 01.03.21 to 12.03.21 – single lane closure of road

**12. Parking issues- Cllr Kelly and Chair**

**13. To consider and Rail and Bus issues – Cllr Perkins and Cllr Henry**

Future works at Cooksbridge Station:

- Friday 15<sup>th</sup> January 2021 0800-16.00 setting up of works in Station Car Park
- Saturday 16<sup>th</sup> January 2021 00.30 -Monday 18<sup>th</sup> January 2021 04.00

Traffic management shall be in place with one lane in use for vehicles and one side of pavement for pedestrians.

**14. Police/ Neighbourhood Watch issues – Cllr McBrown**

**15. Environment – Chair and Cllr Fleming**

- Fly tipping of builder's waste on Hamsey Common reported on 25.11.20
- Next Community Litter Pick – weekend of 23<sup>rd</sup> January 2021- 24<sup>th</sup> January 2021
- Discussion of an Environment Group

**16. To discuss general improvements to the Parish – Cllr Kelly**

- Cooksbridge Village Noticeboard relocation – location, design, value & consulting residents
- Lighting in village – old fashion lampposts – feasibility & location
- Retail vans in Cooksbridge, e.g. Fish & Chips, fresh fish, coffee & bakery
- "Thank you for driving carefully through our village" signs
- "Gates" as you enter and exit Cooksbridge
- Parish "emblem" posts for Cooksbridge, Offham, Hamsey and Bevernbridge

**17. To discuss issues with Broadband across the Parish – Cllr Croft and Chair**

**18. To discuss the Barcombe Energy Initiative – Cllr Fleming**

**19. To consider the impact of the Coronavirus pandemic- Chair and Cllr McBrown**

**20. To consider GDPR requirements and website accessibility regulations 2020 – Cllr Henry and Cllr Kelly**

## **21. Christmas**

- Christmas Sleigh an additional asset

## **22. To discuss setting up a Business Committee**

## **23. To discuss policies**

- Financial Regulations
- Hamsey Parish Council Risk Assessment
- Health and Safety Policy
- Protocol to be followed in the event of a Death of the Monarch or Senior Member of the Royal Family

## **24. Items for noting or on a future agenda**

## **25. To agree the meeting dates 2021**

- 11<sup>th</sup> March
- 13<sup>th</sup> May
- 15<sup>th</sup> July
- 9<sup>th</sup> September
- 11<sup>th</sup> Nov

**Signed..... Dated..... Mrs N Kinch – Hamsey Parish Clerk.**

### **Agenda Item 9 relevant to any correspondence received**

- 03.11.20 Correspondence received from St. Peters Church Offham regarding the proposed merger of Hamsey and Plumpton Benefices- sent to Chair and emailed to all
- 06.11.20 Invitation to a meeting of Maximising the Potential to Geospatial Commission Public Sector Contracts on 11.11.20- emailed to all
- 06.11.20 Correspondence received regarding the Consultation on the East Sussex Local Walking and Cycling Infrastructure Plan – emailed to Chair and Cllr Fleming.
- 06.11.12 ESALC AGM rescheduled for 09.12.20 at 9am – emailed to all
- 10.11.20 Correspondence from Robert Baughan – Chair of Cooksbridge Station Partnership received by Chair and emailed to all
- 12.11.20 Information received for SDNP Workshop to be held via zoom on 25.11.20 4-6pm – emailed to all
- 12.11..20 Rural Tree Survey details received – emailed to Chair and Cllr Fleming
- 13.11.20 Transport for East Sussex – emailed to Cllr Perkins and I Ginn of CSP
- 14.11.20 Correspondence received from R Baughan regarding Contact Handover for CSP
- 15.11.20 Correspondence received from CSP regarding funding extra copies of the Parish Footpath Maps – emailed to Chair
- 16.10.20 Correspondence regarding Football and Community Space – emailed to Chair
- 17.11.20 Correspondence received from CSP regarding Hedge trimming at Cooksbridge Station – Clerk has replied and cc'd Chair
- 18.11.20 Reminder for SDNP Parking Consultations deadline for comments 19.11.20 – emailed to those on the Planning Committee.

- 18.11.20 Correspondence received from LDC regarding the Lewes Local Plan – emailed to all on the Planning Committee.
- 23.11.20 Correspondence received from Nalc of a virtual meeting to be held on 09.12.20 regarding the impact Covid-19 has on outdoor spaces – emailed to all.
- 25.11.20 Correspondence received from Network Rail for Temporary Road Closure on the C8, The Drove.
- 27.11.20 Revised LTN Guidance of Easements over Common Land and Village Greens from Nalc – emailed to all on Planning Committee
- 27.11.20 Independent Remuneration Report for Lewes Town and Parish Council – emailed to Chair
- 30.11.20 LDALC Agenda and Minutes for next meeting on 07.12.20 – emailed to Chair
- 02.12.20 Notification of Planning Application received for LW/20/0751 – emailed to all on the Planning committee.
- 02.12.20 Correspondence received from E&A Strategic Land with regards to Hamsey Lakeside Homes – posted to Beechwood Hall.
- 09.12.20 Sussex Road Network Update – emailed to Chair, Cllr McBrown and Cllr Fleming
- 16.12.20 CPRE December Update in the Lewes District Area – emailed to all
- 16.12.20 Precept Request from LDC for 2021-2022 received by Clerk – emailed to Chair
- 17.12.20 Documents received from LDC for consultation ending 29<sup>th</sup> January 2021, to include: Draft Interim Policy Statement for Housing Delivery and Approach to Disaggregating Local Housing Need for the purpose of the five year housing land Supply – forwarded on to all on the Planning Committee
- 18.12.20 Planning News from SDNP – sent to all
- 18.12.20 Police and Commissioner Survey – sent to all
- 21.12.20 Correspondence received from Network Rail re future Rail works at Cooksbridge Station
- 22.12.20 Notice of Making of an Order Highways Act 1980 and Wildlife and Countryside Act 1981 The East Sussex Public Bridleway Hamsey 17 (part), St Ann Without 3, Lewes 29b (part) Diversion Order 2020 – received by Clerk and sent to Chair, Cllr Fleming and Cllr Croft

**Hamsey Parish Council received lots of correspondence with Christmas Wishes from various sources.**

- 27.12.20 Latest Local News from MP Maria Caulfield – emailed to all
- 29.12.20 Census 2021 – Correspondence received from ET Casting Ltd regarding Filming Opportunity – emailed to all
- 05.01.20 Electoral role update

**Various correspondence received weekly include newsletters from: Nalc, Chief Executive Bulletin, Rural Bulletin, CPRE, Public Sector Executive and planning application details from LDC and SDNPA.**

**From residents:**

- 16.11.20 Correspondence received regarding Flooding at North Lane
- 18.11.20 Correspondence received re Parking at Cooksbridge Station and various places within Cooksbridge – emailed to Chair.
- 25.11.20 Correspondence received from resident having reported fly tipping of Builder's waste on Hamsey Common.
- 25.11.20 Further correspondence received from resident in Hamsey regarding the flooding of North Lane.
- 04.01.21 Correspondence received from resident regarding Farmer incident in Lewes

