

# Hamsey Parish Council

[www.hamsey.net](http://www.hamsey.net)

Mrs N. Kinch, Clerk to Hamsey Parish Council  
Beechwood Hall & Rural Park, Beechwood Lane, Cooksbridge, BN7 3QG, East Sussex  
Tel: 07928405071 Email: [clerk@hamsey.net](mailto:clerk@hamsey.net)

Members of the **HAMSEY PARISH COUNCIL** are required to attend a **meeting** of the Hamsey Parish Council to be held on **Wednesday 16th September 2020 at 7.15pm at Beechwood Hall, Cooksbridge. BN7 3QG** Please share transport where practical.

*Up to fifteen minutes only, are available at the start of the meeting for members of the public to express a view or ask a question on relevant matters on the following agenda. After this time members of the public may observe the remainder of the meeting.*

*Should any member of the public wish to have the Council address any issue on the agenda then it would be helpful to inform the Parish Clerk of any questions in advance on [clerk@hamsey.net](mailto:clerk@hamsey.net) before 6pm on Tuesday 15<sup>th</sup> September 2020.*

*Members of the public are welcome to join via Google Meets or dial in to the meeting should they wish. Please contact the Parish Clerk to arrange virtual meeting details. To help prevent the transmission of Covid -19 the meeting shall have a limited number of persons present all actively adhering to social distancing. The maximum capacity at Beechwood Hall currently stands at 22 persons.*

**1. a) Apologies for absence**

**b) To Consider Co-opting for vacancies**

**2. Questions from the public**

**3. Declaration of interest from any Councillor regarding any item on the agenda**

**4. Minutes from the virtual meeting held on Thursday 9<sup>th</sup> July 2020 to be agreed and signed as a true record**

**5. Update on any matters arising from last meeting** (not covered elsewhere on the agenda)  
to note actions taken and note any further action:

**6. Financial matters**

**a) To approve payment of invoices as detailed** (including v.a.t)

\*Cheque No. 300419 Upper Bridge Enterprises LLP – Website/domain £199.02

\*Cheque No. 300420 KPS Grass Cuts x3 of Malthouse Play park £46.80

\*Cheque No. 300421 VOID

\*Cheque No. 300422 The Afternoon Club Grant s.137 £200.00

\*Cheque No. 300423 Hamsey Churchyard Mowing Grant s.216 £550.00

\*Cheque No. 300424 CPRE Membership £36.00

\*Cheque No. 300425 Clerk's salary/expenses

\*Cheque No. 300426 Donation to Monday Group for Birdboxes x4 for Beechwood Hall grounds £70.00

\*Cheque No. 300327 Barcombe Landscapes Ltd Gang Mow x5 of Beechwood Hall grounds £270.00

\*Cheque No. 300428 Chair's Expenses £95.67

\*Cheque No. 300429 Smallpdf Desktop Subscription for Documentation £9.00

- \*Cheque No. 300430 Chair's Expenses £30.00
- \*Cheque No. 300431 KPS Grass Cuts x2 of Malthouse Play Park £31.20
- \* Cheque No.300432 Church Electricians Limited- Earth Impedance works at Beechwood Hall £995.00
- \*Cheque No. 300433 Clerk's salary/ Gsuite payment and Phone expenses
- \*Cheque No. 300434 SSALC – Webinar Training on 03.09.20 for Clerk - £36.00
- \*Cheque No. 300435 New Generation Energy Ltd – Vat expenses on Wind Turbine repairs At Beechwood Hall - £1,563.60
- \* Cheque No. 300436 Land Registry Documents - £101.76
- \*Cheque No. 300437 SSALC – Webinar training on 09/09/20 for Cllr Henry - £36.00

**b) To note the Council's current financial situation**

Unity Trust statement	£39,933.65	*less cheques not yet drawn, as of 1 <sup>st</sup> September 2020
Co-Op Account:	£5,293.33	
Precept receipt	£9,253.00	
Total funds	£43,597.71	

**c) To consider the grant request for Kent and Sussex Air Ambulance £250**

**d) To consider Christmas Light grant funding**

**8. a) Planning matters - to receive any report from the planning committee:** Chair, Cllr Ginn and Cllr Kelly

**LW/20/0315** | Variation of Condition 20 of application LW/14/0712 to change the wording to allow for no more than 50% or 24 units being occupied before the development is complete | Former Hamsey Brickworks South Road South Common South Chailey East Sussex

**SDNP/20/02359/HOUS** | Turnpike Cottage 16 Bank Cottages The Street Offham Lewes East Sussex Bn7 3QD – Replacement windows and front door

**SDNP/20/02360/LIS** | Listed Building Consent for property of Turnpike Cottage 16 Bank Cottages The Street Offham Lewes East Sussex BN7 3QD

**SDNP/20/03254/PRE** | New garden studio building | Perseverance House The Street Offham East Sussex BN7 3QB – *No objection to preliminary application*

**LW/20/0509** | Single storey infill extension to front/side corner | Manresa Cooksbridge Road Cooksbridge East Sussex BN8 4SP- *No objection*

**TW/20/0067/TPO** | T1 Horse Chestnut - re pollard due to excessive weight on declining canopy and assess future re-growth. | The Rainbow Inn Deadmantree Hill Barcombe East Sussex BN8 4SS – *Hamsey Parish Council supports the pruning of the Horse Chestnut tree, but request that any lights, electrical transformers, wires and other metal fixings to the tree likely to cause distress be removed and the tree better protected in future*

**b) Planning matters - to note any decisions by LDC or SDNP**

**LW/20/0314** | Variation of Condition 31 of application LW/17/0030 to change the wording to allow for the occupancy of no more than 5 dwellings before road structure works have been completed. | Knights Court South Road South Common South Chailey East Sussex- *Approved on 14.07.20 by LDC*

**LW/20/0373** | Temporary variation of Condition 22 (Construction and Demolition Hours) relating to approval (LW/14/0712) | Former Hamsey Brickworks South Road South Common South Chailey East Sussex- *Hamsey Parish Council have objected. Planning granted on 16.07.20*

**LW/20/0374** | Variation of condition 15 of planning application LW/17/0030 to change the hours of construction from 0800 hours to 1800 hours Monday through Friday, 0830 hours to 1300 hours Saturday and not work to take place Sundays, bank holidays or statutory holidays to 0800 hours to 2000 hours Monday through Friday, 0830 hours to 1700 hours Saturday and not work to take place Sundays, bank holidays or statutory holidays until 30 September 2020 | Knights Court South Road South Common South Chailey East Sussex – *Hamsey Parish Council have objected – Planning granted on 16.07.20*

**9. Any report from Beechwood Hall Management Committee:** Cllr McBrown, Cllr Henry, Cllr Kelly  
Update regarding wind turbine  
Electrics  
Future projects  
Working Group  
Grants  
Meetings

**10. To note correspondence received since the last meeting and any action required**

- \* Correspondence received 03.08.20 from resident raising objections to the idea of an all weather access path at Beechwood Hall
- \* Correspondence received from resident regarding Parish Footpath Map 18.08.20
- \* Correspondence received from Cooksbridge Station Partnership – proposal to form a Hamsey Parish Council Rail Committee 21.08.20

**11. To receive any reports from meetings attended by Councillors or Clerk**

- SLCC's Sussex Branch remote meeting 09.07.20 - Clerk attended
- Mayor of Lewes Reinventing Lewes Streets and Shops- 15<sup>th</sup> July 2020 Cllr d'Arienzo to attend
- SSALC Seminar on effective communication 16.07.20 – Clerk to attend
- Webinar for Consultation on the LGA draft Model Member Code of Conduct 30.07.20 – Clerk to attend
- Webinar SLCC- An introduction to SLCC's Webinars, The basics 06.08.20 – Parish Clerk to attend
- SDNP Planning Committee Live view 13.08.20
- SSALC Communications and Policy Training – Parish Clerk to attend – 03.09.20
- Data Protection Essentials Training Course SSALC 09.09.20 – Cllr Henry to attend
- SDNPA Virtual Planning Committee Meeting – 10.09.20

**12. To consider roles and responsibilities**

**13. Highway and Traffic issues –**

- Case Number 00489632 Hamsey Parish – Grass cutting the roundabout, Chandler's Mead, Cooksbridge, BN8 4SZ – logged on 30.07.20 – requested not to cut the grass due to the wild flower planting
- To discuss the provision of a public footpath from Bevernbridge to Resting Oak Hill

**14. Parking issues-** Chair & Cllr Kelly

**15. To consider and Rail and Bus issues – Cllr Ginn**

- b) Update on Bus Noticeboard – Cllr Kelly

**16. Police/ Neighbourhood Watch issues**

**17. Environment – Chair**

**18. To discuss general improvements to the Parish – Cllr Kelly**

**19. To discuss policies**

- LGA draft Model Member Code of Conduct
- To discuss the adoption of Hamsey Parish Council's Frivolous, Abusive, Vexatious Requests & Complaints Policy

**20. Community Enhancement Award**

**21. To discuss issues with Broadband across the Parish**

**22. To discuss a welcome letter for new residents of the Parish**

**23. To consider the impact of the Coronavirus pandemic- Cllr d'Arienzo and Cllr McBrown**

**24. Remembrance Memorial service**

**25. To consider GDPR requirements and website accessibility regulations 2020 – Cllr Henry and Cllr Kelly**

**26. Items for noting or on a future agenda**

**27. To discuss and agree future meeting dates for 2021**

**28. Future meeting dates for 2020 – 12<sup>th</sup> November 2020**

**Signed..... Dated..... Mrs N Kinch – Hamsey Parish Clerk.**

**Agenda Item 10 relevant to any correspondence received**

03.07.20 East Sussex Fully Compliant WCAG 2.1 Parish Council Website – emailed to Chair and Cllr Kelly

03.07.20 NALC Chief Executive Bulletin – emailed to all

04.07.20 Maria Caulfield MP Local News Update – emailed to all

06.07.20 Sussex ALC Bulletin – emailed to all

07.07.20 Rural Bulletin – emailed to all

07.07.20 The Living Coast – emailed to all

08.07.20 East Sussex Community Information Services Directory Update- Clerk has replied

10.07.20 South Downs July Newsletter – emailed to all

10.07.20 SSALC Training Webinars – emailed to all

10.07.20 Woodland trust Tree Package Care – emailed to Chair

10.07.20 NALC Chief Executive Bulletin – emailed to all

11.07.20 CPRE Newsletter – emailed to all

13.07.20 CIL Bidding Expression of Interest – received by Chair and Clerk

14.07.20 The Rural Bulletin – emailed to all

14.07.20 Reminder of Public Consultation Deadline for Waste and Minerals Local Plan Policy – Emailed to all

15.07.20 LDC & SDNP Weekly Planning list – emailed to all on the Planning Committee

16.07.20 Correspondence from Network Rail regarding Over Grown Vegetation – emailed to Cllr Ginn

16.07.20 Latest PSE edition 21 – emailed to all

17.07.20 Chief Executive Bulletin from nalc – emailed to all  
 19.07.20 PSE Weekend Roundup – emailed to all  
 20.07.20 Enquiry regarding Parish Register and Ancestry – emailed to Chair, Clerk has replied  
 21.07.20 The Rural Bulletin – emailed to all  
 23.07.20 LDC & SDNP Weekly Planning List – emailed to all on the Planning Committee  
 23.07.20 nalc Survey on Virtual and Hybrid meetings – emailed to chair, Clerk replied  
 23.07.20 S1/240 Cooksbridge\_s278 Highway Works at Chatfield Close Parking Problems -received by Chair – emailed to all  
 24.07.20 Update from ESCC Transport Team re Compass Bus Routes in our area – emailed  
 24.07.20 PSE Episodes 22 and 23 – emailed to all  
 24.07.20 Nalc Chief Executive Bulletin – emailed to all  
 24.07.20 Neighbourhood Alert- Safety In Neighbours Burglary Alert – emailed to all and added to the Hamsey Community Facebook Page  
 27.07.20 LDC Covid-19 Briefing including Minutes from The Recovery Summit Meeting – emailed to All  
 28.07.20 Nalc New Online Events – emailed to all  
 28.07.20 SDNP Planning Newsletter – emailed to all  
 28.07.20 The Rural Bulletin – emailed to all  
 29.07.20 Zoonou Free Website Accessibility Webinar – emailed to Chair and Cllr Kelly  
 29.07.20 Director of Public Health Update on the Coronavirus – emailed to all  
 29.07.20 AGAR Part 3 – Acknowledged and in process – emailed to all  
 30.07.20 LDC Planning Policy Team, Adoption Statement of Community Involvement Emailed to all  
 30.07.20 Neighbourhood Alert Lewes Weekly News and Neighbourhood Alert Impact Survey-emailed to all  
 31.07.20 Chief Executive Bulletin from nalc – emailed to all  
 03.08.20 Public Sector Executive Episode 24 – emailed to all  
 04.08.20 East Sussex Environment Strategy and Climate Change Action Plan – emailed to all  
 05.08.20 SSALC – Training Programme – emailed to all  
 05.08.20 Rural Services Network – August Bulletin – emailed to all  
 05.08.20 Lewes Town Council Updates on Compass Buses – emailed to Chair  
 05.08.20 SDNP Planning Committee Meeting details – emailed to Planning Committee  
 06.08.20 August eNews Edition from Neighbourhood watch – emailed to all  
 10.08.20 SALC Bulletin and Planning Consultations – emailed to all  
 10.08.20 Nalc Planning Consultations- emailed to all  
 11.08.20 Defra's Tree Strategy Consultation – emailed to all  
 11.08.20 Rural Services Network Bulletin – emailed to all  
 11.08.20 Public Sector Executive Episode 25 – emailed to all  
 12.08.20 Public Sector Executive Episode 26 – emailed to all  
 14.08.20 Chief Executive Bulletin – emailed to all  
 17.08.20 Coronavirus Act 2020 – Amendments to the use of virtual meetings – emailed to all  
 18.08.20 Lewes Fund – emailed to all  
 18.08.20 Rebuilding Communities Nalc – Health and Wellbeing Courses – emailed to all  
 19.08.20 Correspondence received from a member of the public regarding the Neighbourhood Plan – emailed to all Council  
 19.08.20 SLCC details of webinar for Consultation to LGA draft Model Member Code of Conduct – Emailed to all  
 20.08.20 Lewes District Council Weekly Planning List  
 20.08.20 Correspondence from Lewes District Council inviting Hamsey Parish Council to bid For CIL funds – emailed to Chair and Cllr Kelly  
 21.08.20 Nalc Chief Executive Bulletin and LGA Survey – emailed to all, Clerk submitted Survey answers  
 21.08.20 Planning proposal from Antler Homes – received at Beechwood Hall  
 22.08.20 CPRE Newsletter and details of virtual meeting for AGM to be held 26.09.20 – emailed To all  
 25.08.20 The Rural Bulletin – emailed to all  
 26.08.20 Nalc Rebuilding Communities – Two virtual Events – emailed to all  
 26.08.20 Precept received from Lewes District Council  
 6.08.20 Weekly lists 24.08 & 28.08 from LDC and SDNP Planning Applications – emailed to all on the Planning Committee  
 28.08.20 CPRE Update re AGM postponement – emailed to all  
 28.08.20 SDNPA Planning Adoption Statement – emailed to all

28.08.20 LDC CIL Bidding form – emailed to Cllr Kelly  
 28.08.20 Bus Updates from ESCC Transport Department – emailed to Chair, Posted on Social Media  
 28.08.20 Nalc Chief Executive Bulletin – emailed to all  
 29.08.20 Planning Application TW/20/0667/TPO received – emailed to all on the Planning Committee  
 29.08.20 New Term Begins from MP Maria Caulfield – emailed to all  
 01.09.20 Upcoming Road works on the Drove from East Sussex Highways – emailed to all and posted to Hamsey community Facebook page  
 01.09.20 Update on SSALC Chair's Networking Forum – emailed to Chair  
 02.09.20 Weekly lists from LDC and SDNP for Planning Applications – nothing to note in the Parish  
 02.09.20 Tree Survey from East Sussex Highways – emailed to all  
 02.09.20 Town and Parish Council Briefing for September 2020 – emailed to all  
 03.09.20 Update of Electors from Electoral Office – Filed  
 03.09.20 Rural Funding Digest September Edition – emailed to all  
 03.09.20 East Sussex Fire and Rescue Service Consultation Update – sent to all  
 07.09.20 Update from Cooksbridge Station Partnership regarding the Trains schedule – for Parish Council website  
 08.09.20 LDALC Zoom Meeting Agenda and details for 14.09.20 – emailed to all  
 08.09.20 Cc'd in to response from LDC Planning enforcement regarding a property in Offham  
 08.09.20 Rural Services Network – Rural Bulletin – emailed to all  
 09.09.20 Nalc Planning Event in regard to the White Paper – emailed to Planning Committee

### **Various correspondence received regarding the impacts of Covid – 19 including help resources and legal changes**

From Residents:

07.07.20 Correspondence received regarding planning permission on a property in Offham  
 07.07.20 Further correspondence received regarding planning permission of a different address in Offham  
 08.07.20 Resident corresponded with interest to join July's Parish Council's virtual meeting – invitation details sent  
 13.07.20 Follow up correspondence received from resident regarding the Council  
 15.07.20 Follow up correspondence received from resident regarding a property in Offham –Emailed to Chair- Clerk has replied  
 20.07.20 Report from the Monday Group – emailed to all  
 21.07.20 Correspondence from resident enquiring about the draft minutes from the Parish Council meeting on July 9<sup>th</sup> 2020 – Clerk has replied  
 23.07.20 Correspondence received regarding the minutes and environmental impacts- emailed to chair and Clerk has replied  
 24.07.20 Correspondence received from resident with information regarding the scheduled bus updates- Clerk has replied  
 29.07.20 Correspondence regarding grass cutting on the roundabout in Chandler's Mead – Chair has replied – Clerk has contacted East Sussex Highways  
 30.07.20 Correspondence received for clarity on minute 07.20.9 from Parish Council meeting. Held on 09.07.20 – Clerk has replied and forwarded on to Chair  
 03.08.20 Correspondence received from resident raising objections for a suggested all-weather access path at Beechwood Hall – Clerk has replied and passed onto Council  
 06.08.20 Correspondence received by resident just outside of the Parish regarding planning and social housing needs – directed at MP Maria Caulfield  
 07.08.20 Correspondence received from resident regarding a welcome letter for new residents  
 09.08.20 Correspondence raising concerns regarding the impact of noisy motorcycles- Chair has replied  
 13.08.20 Correspondence raising concerns over wildlife where grass has become overgrown –Chair has replied  
 18.08.20 Correspondence received from resident with proposal regarding the Parish Footpath Map – emailed to all Council for consideration  
 20.08.20 CC'd into correspondence by resident regarding ongoing investigations of a property in Offham – emailed to Chair

20.08.20 Correspondence from resident with latest proposed plans – sent to all Council  
20.08.20 Correspondence from Cooksbridge Station Partnership regarding a formal Hamsey Parish  
Council Rail Committee – emailed to all  
25.08.20 Station Partnership Update received regarding the trains at Cooksbridge – posted to  
Hamsey Community Facebook Page  
08.09.20 Cc'd into Correspondence from resident regarding a property in Offham