

# Hamsey Parish Council

[www.hamsey.net](http://www.hamsey.net)

Mrs N. Kinch, Clerk to Hamsey Parish Council  
Beechwood Hall & Rural Park, Beechwood Lane, Cooksbridge, BN7 3QG, East Sussex  
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**Members of the HAMSEY PARISH COUNCIL are required to attend the virtual meeting of the Parish Council to be held on Thursday 12<sup>th</sup> November 2020 at 7.15pm on the platform Google Meet.**

*Up to fifteen minutes only, are available at the start of the meeting for members of the public to have their correspondence addressed relating to a specific item on the agenda.  
Should any member of the public wish to have the Council address any issue on the agenda then they may email the Parish Clerk directly on [clerk@hamsey.net](mailto:clerk@hamsey.net) before 6pm on Wednesday 11<sup>th</sup> November 2020.*

*Any members of the public wishing to receive an invite to join the meeting can email the Parish Clerk on the above email also by 6pm on Wednesday 11<sup>th</sup> November 2020. Please note the viewer must have a Google Account to view the meeting.  
This meeting may be recorded for the purpose of minute taking.*

## 1. a) Apologies for absence

b) To consider Co-opting for the vacancy on the Parish Council

## 2. Questions from the public

## 3. Declaration of interest from any Councillor regarding any item on the agenda

## 4. Minutes from the meeting held on Wednesday 16<sup>th</sup> September 2020 to be agreed and signed as a true record

## 5. Update on any matters arising from last meeting (not covered elsewhere on the agenda) to note actions taken and note any further action:

## 6. Financial matters

### a) To approve payment of invoices as detailed (including v.a.t)

- \*Cheque No. 300438 Budget Planning Training with SSALC – for Clerk £36.00
- \*Cheque No. 300439 LDC – Emptying of Dog Waste Bin - £93.60
- \*Cheque No. 300440 SSALC Training for Chair - £36.00
- \*Cheque No. 300441 Kent, Surrey and Sussex Air Ambulance Trust Grant -£50.00 s.137
- \*Cheque No. 300442 KM Froude – Parish Footpath Dispensers expenses £33.89 s.137
- \*Cheque No. 300443 Lewes District Council – Annual Park Inspections - £106.80
- \*Cheque No. 300444 Clerk’s Salary/ Expenses
- \*Cheque No. 300445 KPS Contractors LTD – Malthouse Park Grass Cut on 27.08.20 - £15.60
- \*Cheque No.300446 Offham Church Remembrance Service Wreath £17.00
- \*Cheque No. 300447 Nalc – Training course for Cllr Perkins on Health and Wellbeing £38.93
- \*Cheque No. 300448 PKF Littlejohn LLP External Audit - £240.00
- \*Cheque No. 300449 Clerk salary and expenses
- \*Cheque No. 300450 KPS Grass Cut at Malthouse Way Playpark £15.60

**b) To note the Council's current financial situation**

Unity Trust statement	£39,933.65	*less cheques not yet drawn, as of 1 <sup>st</sup> September 2020
Co-Op Account:	£5,293.33	
Precept receipt	£9,253.00	
Vat Reclaim	£1,917.04	
Total funds	£43,597.71	

**To note the Unity Trust Bank Signatories now include Cllr McBrown and Cllr Kelly**

c) To consider the budget of the Council and approve the Precept for 2021/2022

**7. a) Planning matters - to receive any report from the planning committee:** Chair, Cllr Ginn, Cllr Kelly and Cllr Perkins

**LW/20/0624/CD** | Discharge of conditions 10 (Landscape Management Plan), and 22 (Verification Report) in respect of approval LW/17/0030 | Knights Court South Road South Common South Chailey East Sussex- ***In line with Natural England comment:***

***'Hamsey PC would just like to reiterate how important it is that this management plan is carried through, and on the terms agreed by the landowners to allow access to existing Bevernbridge residents, who will join Hamsey PC, new residents and conservation groups to act as trustees.***

**LW/20/0609** Former Hamsey Brickworks South Road South Common South Chailey East Sussex Phase 2 development for 12 custom-build homes and supporting infrastructure - All matters reserved except access (phase 1 approved under planning reference LW/14/0712) – ***HPC Objects on the grounds that the site's sustainability objectives cannot be met without a pathway south to Cooksbridge- this needs to be resolved to mitigate the effect of additional road traffic and so that more residents are not left cut off during future lockdowns. Existing community benefits agreed in relation to the adjacent site inc. business units and woodland management plan have not yet materialised. As with Rural Exception sites, some element of affordable housing should be included on this green space where houses would not normally be built. A minimum of 2 units should be made available to local, low income residents. Car-free travel south to the rest of their community centre and railway station at Cooksbridge must be a prerequisite of any site within Hamsey Parish, let alone one so strongly marketed as having eco credentials.***

**TW/20/0067/TPO** | T1 Horse Chestnut - re pollard due to excessive weight on declining canopy and assess future re-growth. | The Rainbow Inn Deadmantree Hill Barcombe East Sussex BN8 4SS – ***Hamsey Parish Council supports the pruning of the Horse Chestnut tree, but request that any lights, electrical transformers, wires and other metal fixings to the tree likely to cause distress be removed and the tree better protected in future***

**LW/20/0647** | NMA for the addition of 9 parking spaces in relation to planning application LW/17/0030 (Redevelopment of the site with six residential units) | Knights Court South Road South Common South Chailey East Sussex – ***Objection, Whilst Hamsey Parish Council***

***understands that carparking on site may not be as sufficient as stated in the original planning application, communal greenspace to attenuate water run-off is also needed. As such we request that the space is made available for planting of grass, shrubs and or trees, to help limit the effect of building on the local environment***

**SDNP/20/04147/TCA** | Yew Trees - Reduce by 30% | Woodcock Cottage The Street Offham BN7 3QE

**LW/20/0315** | Variation of Condition 20 of application LW/14/0712 to change the wording to allow for no more than 50% or 24 units being occupied before the development is complete | Former Hamsey Brickworks South Road South Common South Chailey East Sussex - ***Hamsey Parish Council sees no reason to relax the proposed conditions and there is no justification for doing so, therefore they offer an objection to the planning application***

**SDNP/20/03254/PRE** | New garden studio building | Perseverance House The Street Offham East Sussex BN7 3QB – ***Hamsey Parish Council offer no objection to the pre-application***

#### **b) Planning matters - to note any decisions by LDC or SDNP**

**SDNP/20/02359/HOUS** | Turnpike Cottage 16 Bank Cottages The Street Offham Lewes East Sussex Bn7 3QD – Replacement windows and front door – ***Application Withdrawn***

**SDNP/20/02360/LIS** | Listed Building Consent for property of Turnpike Cottage 16 Bank Cottages The Street Offham Lewes East Sussex BN7 3QD – ***Application Withdrawn***

**LW/20/0509** | Single storey infill extension to front/side corner | Manresa Cooksbridge Road Cooksbridge East Sussex BN8 4SP- ***Hamsey Parish Council offer No Objection – Permission has been granted***

**LW/20/0530/CD** | discharge condition 26 (archaeology )in relation to planning approval LW/17/0030 | Knights Court South Road South Common South Chailey East Sussex – ***Approved by LDC on 29.09.20***

**LW/20/0663** | Conversion of agricultural buildings to 5 dwellings (resubmission of LW/19/0874 & LW/19/0350) | Hewen Street Farm South Road South Common South Chailey East Sussex BN8 4QD – ***comments by 30.10.20 LDC - Prior Approval Approved on 16.10.20 from AGR to Dwelling***

**8. Any report from Beechwood Hall Management Committee:** Cllr d'Arienzo and Cllr McBrown  
Future projects  
Working Group  
Grants  
Meetings  
Parish Children's Christmas Party

#### **9. To note correspondence received since the last meeting and any action required**

#### **10. To receive any reports from meetings attended by Councillors or Clerk**

- Councillors/Clerks/RFO Budget and Precept Setting Training Course SSALC 15.09.20- Parish Clerk to attend

- Councillor's Get in Front of the Camera, Social Media Training SSALC 17.09.20 – Chair to attend
- Living Coast Online Water Resources Talks – 01.10.20
- Climate Action Forum 07.10.20 - Chair, Cllr Fleming and Clerk to attend
- Planning White Paper Consultation Briefing meeting 08.10.20
- SDNPA Virtual Planning Meeting 08.10.20 -
- SLCC Sussex Branch meeting to be held 15.10.20 – Parish Clerk to attend
- Nalc's Collaboration on Health and Wellbeing event – 29.10.20 – to be attended by Cllr Perkins
- The Living Coast Workshop via zoom – 03.11.20, 4.30pm-5.30pm – Chair to attend
- ESALC Ltd Annual General Meeting - Wednesday 4<sup>th</sup> November 2020 at 10.00am - deferred
- SSALC Chairs Networking Forum – 06.11.20 at 10.30am
- SDNPA Planning Committee meeting – 12.11.20

**11. Highway and Traffic issues – Cllr Fleming**

- Pavement from Cooksbridge Station to Beechwood Lane on the West side.
- Pavement widening from the Rainbow to Hamsey School.

**12. Parking issues- Cllr Kelly and Chair**

**13. To consider and Rail and Bus issues – Cllr Ginn**

**b) Update on Bus Noticeboard – Cllr Perkins**

**14. Police/ Neighbourhood Watch issues – Cllr McBrown**

- **Speed Watch – Cllr Henry**

**15. Environment – Chair and Cllr Fleming**

**16. To discuss general improvements to the Parish – Cllr Kelly**

- Cooksbridge Village Noticeboard relocation – location, design, value & consulting residents
- Flowers in the village – location, sponsor & maintenance
- Lighting in village – old fashion lampposts – feasibility & location
- Meridian sign in Hamsey – replacement
- Retail vans in Cooksbridge, e.g. Fish & Chips, fresh fish, coffee & bakery
- “Thank you for driving carefully through our village” signs
- “Gates” as you enter and exit Cooksbridge
- Parish “emblem” posts for Cooksbridge, Offham, Hamsey and Bevernbridge

**17. To discuss issues with Broadband across the Parish**

**18. To discuss Grass Cutting Requirements for the Parish 2021/2022**

**19. To consider the impact of the Coronavirus pandemic- Cllr d'Arienzo and Cllr McBrown**

**20. To consider GDPR requirements and website accessibility regulations 2020 – Cllr d'Arienzo and Cllr Kelly**

- Cllr Kelly and Clerk attended an online website training course via Skype with Roger Withnell from Upperbridge Enterprises LLP on 24.09.20

**21. Items for noting or on a future agenda**

**22. To discuss and agree future meeting dates for 2021**

**Signed..... Dated..... Mrs N Kinch – Hamsey Parish Clerk.**

Agenda Item 10 relevant to any correspondence received

11.09.20 Correspondence from Countrywide Grounds Maintenance offering their services- Clerk has replied

14.09.20 Message ahead of votes in Parliament from MP Maria Caulfield – emailed to all

21.09.20 Nalc Supporting Vulnerable People in East Sussex Survey – Emailed to Chair

21.09.20 Climate Action Forum for Lewes District Zoom Meeting – emailed to all

22.09.20 Correspondence from Ringmer Clerk regarding Outdoor Gym – clerk has replied

23.09.20 SDNPA Parking SPD Consultation details – Deadline of 19.11.20 – emailed to all

24.09.20 Planning White Paper Consultations Briefing meeting – emailed to Chair

28.09.20 ESCC Grass Cutting Service for 2021/2022 – emailed to Chair

28.09.20 Applause Rural Touring Initiative – emailed to all

28.09.20 Lewes District Council – Land Availability Assessment Planning Consultations (deadline 18/12/20) – emailed to all on Planning Committee

29.09.20 Nalc – Collaboration on Health and Wellbeing event details – emailed to all

30.09.20 The Living Coast details on Online Talks on Water Resources – emailed to Chair and Cllr Fleming

01.10.20 SDNPA Planning Committee Virtual Meeting Details on 08.10.20 \_ emailed to all on the Planning Committee

01.10.20 SDNPA Response to Planning White Paper deadline 29.10.20 – emailed to all on the Planning Committee

02.10.20 MHCLG / NALC Right to Contest Snapshot Online Survey – emailed to all

02.10.20 Climate Action Forum Invitation from Lewes District Council – emailed to Chair & Cllr Fleming

06.10.20 Nalc- Online Training for Mental Health Awareness – emailed to all

06.10.20 Details send through for Civic Voice's White Paper Webinars: What next for Neighbourhood Planning? 10.30am on Wednesday 7th October- emailed to all on the Planning Committee

06.10.20 Correspondence to comment on the Proposed Reforms to the Planning System – Implications for Neighbourhood Planning – emailed to all on the Planning Committee

07.10.20 Bonfire Night Safety Measures Update – emailed to all including the Hamsey Parish Council Rail Committee

08.10.20 Planning White Paper Briefing - recording, slides and further date – emailed to Planning Committee

09.10.20 ESALC Ltd Annual General Meeting - Wednesday 4<sup>th</sup> November 2020 at 10.00am – emailed to Chair

09.10.20 CIL Funding from SDNPA – emailed to Chair, Cllr Kelly and Cllr Henry

12.10.20 Fire Brigade Update regarding recent Campaigns – emailed to all

13.10.20 Correspondence received from Network Rail regarding upcoming works scheduled at Cooksbridge Rail Station 16.10.20-19.10.20

13.10.20 SDNPA Newsletter – emailed to all and to Hamsey School in reference to the funding available to Schools in the SDNP area

15.10.20 Notification of Urgent Road Closure from East Sussex Highways 23.00 hours on 17.10.20 – 07.00 on 18.10.20 – update on Community Facebook Page, Parish Council Facebook page and Parish Council Website

16.10.20 Phone call received by Clerk re Tennis Nets at Beechwood Hall – Clerk emailed out to all Councillors asking for their opinion on flexibility of Tennis timetable

21.10.20 Correspondence received regarding update on train stopping times at Cooksbridge on 05.11.20 - New updated time to be last train stop at 17.21pm – update from Cooksbridge Station Partnership.

21.10.20 Standards Matter – Consultation from Nalc – comments by 04.12.20 5pm -emailed to Chair

22.10.20 The Living Coast Survey – sent to Chair and Cllr Fleming – deadline of 30.10.20

24.10.20 Maria Caulfield, Covid 19 Update – emailed to all

25.10.20 ES0045 2019/2020 AGAR Section 3 External Auditor Report received – emailed to Chair

- 27.10.20 Ground work – Buddy Bench – Clerk has replied
- 27.10.20 Citizen's Advice Bureau – invite to AGM on 11.11.20 at 2pm – emailed to all
- 28.11.20 Notice of Temporary Road Closure on Deadmantree Hill from ESH on 13.11.20 9am-3pm – emailed to all and posted to social media page
- 29.10.20 SSALC Invitation to Chair's Networking Forum – emailed to Chair
- 29.10.20 Hedge Cutting Schedule for 2021/2022 from East Sussex Highways- emailed to Chair
- 29.10.20 Ditching Programme for 2021/2022 from East Sussex Highways- emailed to Chair and Cllr Fleming
- 29.10.20 Correspondence received from Cooks Station Partnership regarding the train door faults.
- 29.10.20 ESALC AGM Meeting Updated Agenda and Log in Codes – emailed to all
- 29.10.20 Correspondence received from Countrymans Contractors re Proposal for Grass Cutting Schedule 2021 – Clerk has replied and CC'd Chair
- 29.10.20 CIL Neighbourhood Portion Guidance and Reporting – deadline is 31<sup>st</sup> December 2020 – Emailed to Chair
- 04.11.20 SDNPA Planning Committee Meeting on 12.11.20 – emailed to all on the Planning Committee

**Various correspondence received weekly include newsletters from: Nalc, Chief Executive Bulletin, Rural Bulletin, CPRE, Public Sector Executive and planning application details from LDC and SDNPA.**

From residents:

- 14.09.20 Correspondence received regarding a nomination for the Community Enhancement Award – emailed to all
- 19.09.20 Correspondence received regarding Human Excrement/Fertiliser Spreading – emailed To all – Chair has contacted the concerned resident.
- 27.09.20 Correspondence received with enquiry regarding Social media advert – emailed to Chair & Clerk replied
- 29.09.20 Correspondence received by Chair regarding local Celebrant and services offered.
- 08.10.20 Correspondence received with concerns over Beechwood Hall Survey for proposed projects- emailed to Chair and Clerk. Clerk has replied and passed to all
- 09.10.20 Correspondence received regarding the update of planning permission to a property in Offham – emailed to Chair
- 13.10.20 Report received from resident regarding a damaged sign in Offham – reported
- 14.10.20 Concern received from resident regarding delivery to a property in Offham – Clerk has replied