

Hamsey Parish Council

www.hamsey.net

Mrs N.Kinch, Clerk to Hamsey Parish Council
Beechwood Hall, Beechwood Lane, Cooksbridge, East Sussex BN7 3QG
Tel: 07928405071 Email: clerk@hamsey.net

Members of the HAMSEY PARISH COUNCIL are required to attend the meeting of the Parish Council

to be held on Thursday 14th May 2020 at 6pm via invitation on the platform Google Meet.

A link to the virtual meeting shall be published on www.hamsey.net for any members of the public wishing to watch the live view of the virtual meeting.

Up to fifteen minutes only, are available at the start of the meeting for members of the public to have their correspondence addressed relating to a specific item on the agenda.

Should any member of the public wish to have the Council address any issue on the agenda then they may email the Parish Clerk directly on clerk@hamsey.net before 6pm on Wednesday 13th May 2020.

1. Apologies for absence

2. Questions from the public

3. To consider co-opting to fill a vacancy on the council

4. Declaration of interest by Councillors on any agenda items and interest updates

5. Minutes of the council meeting held 12th March 2020 (to be agreed & signed as a true record)

6. Update on any matters arising from last meeting (not covered elsewhere on the agenda) to note actions taken and note any further action:

Min.no: 7195.1 – Any update on resident parking spaces at Chatfield Close Cllr.d'Arienzo and Cllr.Kelly

7. Financial matters

a) To approve payment of invoices as detailed (including v.a.t)

*Cheque No.300400	£58.65	<u>Chairs expenses. Covid 19 leaflet printing – LDC covered</u>
*Cheque No.300401	£54.98	Argos on-line. Office printer, paper, ink
*Cheque No.300402		Assistant clerk salary March
*Cheque No.300403		Clerk salary/expenses March
*Cheque No.300404		Clerk retirement pension funds
*Cheque No.300405	£93.60	LDC Dog Bin empty
*Cheque No.300406	£194.63	ESALC and NALC subscriptions 2020/2021
*Cheque No.300407	£342.00	ESCC Four Additional Urban Grass Cuts
*Cheque No.300408	£136.00	Membership for Clerk to SLCC
*Cheque No.300409		Clerks salary/ expenses

b) To note the Council's current financial situation

Unity Trust statement **£ 23,415,46 as of 31st march** *less cheques not yet drawn

Co-Op Reserve Account:

- c) To consider the findings of the internal audit review
- d) To approve the Annual Governance Statement
- e) To consider the Accounting Statements and to approve the Accounting Statements
- f) To ensure the Accounting Statements are signed and dated by the chair

8a. Planning matters - to receive any report from Cllr.Ginn & Cllr. Baughan and the chair

8b. Planning matters - to note any decisions by LDC or SDNP

LW/19/0874Hewen Street Farm South Road South Common - Conversion of agricultural buildings to 5 smaller dwellings

LW/19/0749 – Land North of Shelleys Folly, Deadmantree Hill, Barcombe - Creation of mushroom farm to include refurbishment and extension of on site agriculture buildings, erection of poly-tunnel and siting of temporary accommodation

SDNP/20/00465/HOUS The Old Wheelwrights Shop The Street Offham - Replacement of existing timber windows and external doors with black aluminium framed windows and doors, including enlargement of two of the windows - approved

9. Any report on Beechwood Hall and Park - Beechwood Management committee Cllr.d'Arienzo
Cllr.McBrown

Update on Wind turbine /insurance
Update UK power/electrics
Future projects
Working Group
Grant

10. To note correspondence received since the last meeting and any action required

11. To receive any reports from councillors / or on meetings attended by Councillors

12. Trees/rights of way – Cllr.Harmer

13. To discuss Insurance renewal with Zurich

14. Highway and Traffic issues – Cllr.Baughan

15. Parking issues - Cllr.Baughan & Cllr.Kelly

16. To consider any rail and bus issues – Cllr.Baughan and Cllr.Ginn

17. Police/Neighbourhood watch issues

18. Environment – Cllr.Baughan and chair

19. Any update on emergency planning in view of the Corona Virus outbreak – Cllr.d'Arienzo

20. **Summary of recent Covid-19 emergency legislation around meetings and publication of Accounts** – Cllr. Baughan
21. **To consider GDPR requirements and website accessibility**
22. **To consider a new Standing order regarding the use of virtual meetings**
23. **Items for noting or inclusion on a future agenda**
24. **Meeting dates for 2020** – July 9th, Sept. 10th, November 12th. All at Beechwood Hall 7.15pm – subject to Government Covid- 19 guidance

Signed ----- Dated-----Mrs. N.Kinch, clerk to Hamsey Parish Council

Agenda Item 10 -Relevant correspondence received since last meeting

- 5.3.20 LDC corporate plan final report- emailed to all
- 5.3.20 Update from Groundwork UK
- 5.3.20 LDC Air quality measuring – emailed to all
- 6.3.20 SSALC re: dormant assets scheme – emailed to all
- 6.3.20 NALC Bulletin
- 9.3.20 Maria Caulfield update
- 9.3.20 Groundwork re:comic relief community grants
- 9.3.20 LDC district plan adoption statement
- 10.3.20 Rural Services newsletter – emailed to chair,cllr.Harmer
- 10.3.20 CPRE newsletter – emailed to all
- 10.3.20 SDNPA newsletter – emailed to all
- 11.3.20 SDNPA Roads in South Downs document – emailed to all
- 13.02.20 Network Rail Platform extension works – emailed to all
- 14.3.20 CPRE spring newsletter
- 17.3.20 Rural Services newsletter – emailed to Chair & Cllr.Harmer
- 19.3.20 CPRE talks and tours cancelled
- 20.3.20 NALC Bulletin
- 24.3.20 Rural Services newsletter
- 24.3.20 PKF Littlejohn re delay to AGAR
- 24.3.20 PSE newsletter
- 25.3.20 SDNPA Covid 19 response – emailed to chair
- 25.3.20 Compass – bus suspension
- 27.3.20 Salc newsletter – emailed to all
- 27.3.20 LDC community help directory – emailed to chair
- 27.3.20 NALC Bulletin
- 30.03.20 GOV.UK Update on business closures – emailed to all
- 30.03.20 Councillor's ID Certificate – emailed to all
- 30.03.20 SDNP Authority Community response to Coronavirus – emailed to chair
- 30.03.20 Sussex ALC Bulletin – emailed to all
- 31.03.20 LDC Briefing from Cllr. Linington
- 31.03.20 Lewes District Community Help Advisory – emailed to chair
- 31.03.20 Rural Services Network – emailed to all
- 31.03.20 East Sussex Highways Upcoming works for The Drove- emailed to all

31.03.20 LDC/ Covid-19 Facebook videos- emailed to chair
31.03.20 East Sussex Highways Spray Patching – emailed to Chair and Cllr. Baughan
01.04.20 Kompan Webinars – emailed to chair
02.04.20 RSN Rural Funding Digest April 2020 Edition- emailed to all
02.04.20 LDC Update on Community Help Directory – emailed to chair
02.04.20 SDNP Planning items for April 2020 – emailed to chair
03.04.20 Lewes Operation Blitz – emailed to all
03.04.20 Lewes District Police Weekly News – emailed to all
03.04.20 HMRC Business Help and Support – emailed to chair
03.04.20 LDC update on Community Help Directory – emailed to chair
03.04.20 Sussex ALC Bulletin – emailed to all
03.04.20 LDC latest Briefing – from Cllr. Linington
03.04.20 LDC Covid-19 Briefing – sent to chair
04.04.20 The Living Coast – emailed to all
04.04.20 Campaigns Update- sent to all
05.04.20 Supporters News from Friends of South Downs – emailed to chair
06.04.20 SDNP Friends of South Downs Developments – emailed to all
06.04.20 Highways updates to maintenance works – emailed to all
06.04.20 Rural Services Bulletin – emailed to all
06.04.20 ELMS Policy Consultation Survey – emailed to chair
07.04.20 Highways Update Case 00464116 works – emailed to all
07.04.20 Neighbourhood alert – call to action – emailed to all
09.04.20 PSE Newsletter – emailed to all
09.04.20 Sussex ALC Bulletin – sent to all
09.04.20 LDC Covid – 19 Briefing Update – sent to all
14.04.20 NALC Bulletin – emailed to chair
15.04.20 Rural Bulletin – emailed to all
15.04.20 Neighbourhood Watch Workshops – emailed to all
15.04.20 Continuity South Downs re planning advice during Covid crisis – emailed to all
16.04.20 Lewes District Police Weekly News and Alerts – sent to all
16.04.20 Urgent Appeal re PPE Neighbourhood Alert – sent to all
16.04.20 Kompan maintenance – emailed to all
16.04.20 PSE – long term hope for housing – emailed to all
20.04.20 Sussex ALC Bulletin – emailed to chair
21.04.20 SDNP Planning Spring Edition – emailed to all
21.04.20 The Rural Bulletin – emailed to all
21.04.20 PSE : Public Sector, News and Analysis – emailed to all
22.04.20 PKF Littlejohn AGAR Instructions for Internal Audit
24.04.20 PKF Littlejohn 2019/2020 Limited Assurance Reporting
23.04.20 LDC Weekly Newsletter – emailed to all
24.04.20 PSE: Public Sector News & Analysis – emailed to all
24.04.20 NALC – latest updates on Coronavirus/remote meetings – emailed to all
27.04.20 LDC - Covid Briefing – emailed to all
27.04.20 LDC - Q&A's Live – emailed to all
27.04.20 NALC Chief Executive Bulletin – emailed to all
28.04.20 RSN – Rural Bulletin – emailed to all
28.04.20 PSE Public Sector News & Analysis latest – emailed to all
29.04.20 East Sussex Fire & Rescue – Webinars – emailed to all
29.04.20 SSALC VE Day 75 Celebrations – emailed to all
29.04.20 LDC Consultations on planning applications covid -19 – emailed to all
30.04.20 Applause Rural Touring Spring Newsletter – emailed to all
30.04.20 PSE – Transparency for Lockdown Exit Plan – emailed to all
30.04.20 NALC – Information for Town and Parish Councils – emailed to all
01.05.20 SSALC – Thank you Letter – emailed to all
01.05.20 LDC CIL Letter – emailed to chair
01.05.20 SSALC Latest Bulletin – emailed to all
01.05.20 NALC Chief Executive Bulletin – emailed to all
04.05.20 Neighbourhood alert – change of website – emailed to all
04.05.20 PSE – weekend roundup – emailed to all
04.05.20 LDC Update on planning and Building Control Services – emailed to all
05.05.20 Network Rail Road closure 24/25 June 2020 – emailed to all
05.05.20 LDC Bulky Waste Collection Resumes – emailed to chair
06.05.20 Rural Services Bulletin – emailed to all
06.05.20 LDC VE day – emailed to all

06.05.20 LDC Victory over planning – emailed to all
06.05.20 SDNPA Planning Committee Update – emailed to all

COVID -19 – numerous emails regarding the virus outbreak have been received and circulated.
HMRC Revenue – emails regarding job retention scheme/ furlough of staff
Email from salesman for delivery of food
Email regarding offering free adult classes and training courses during the crisis

From residents:

09.03.20 Copy of residents complaint to ESCC re:mud on pavement
19.03.20 Concerns re: danger of exiting Chatfields Close – passed to chair – Cllr.Kelly replied
19.03.20 Resident with highways/tree/footways issues – Cllr.Baughan has replied
26.04.20 Correspondence received by chair regarding property in Offham – passed to Clerk
27.04.20 Request for 'Code of conduct' - Clerk has replied
30.04.20 Email from Cllr.Berry at Chailey Parish Council regarding the 'Phonebooks' – chair has replied
Correspondence received by Chair regarding a property in Offham
30.04.20 Correspondence received by Chair regarding property in Offham
06.05.20 Correspondence received from a resident regarding complaint of mud on footpath/pavement in Offham – emailed to Chair
06.05.20 Correspondence received from a resident regarding concerns of a property in Offham - emailed to Chair