

Hamsey Parish Council

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Mrs J.Toomey, Clerk to Hamsey Parish Council
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Members of the **HAMSEY PARISH COUNCIL** are required to attend the **annual meeting** of the Council to be held on **Thursday 10th May 2018 to follow the annual parish meeting and not before 7.30pm at Beechwood Hall, Cooksbridge. BN73QG** Please share transport where practical.

Up to fifteen minutes only, are available at the start of the meeting for the public to express a view or ask a question on relevant matters on the following agenda. It would be helpful to inform the clerk of any questions in advance. Public are welcome to stay and observe the rest of the meeting.

- 1 **Apologies for absence, election of chair/vice chair**
2. **Questions from the public**
3. **Declaration of interest** by Councillors on any agenda items
4. **Minutes** of the meeting held 8th March 2018 (to be agreed & signed as a true record)
5. **Update on any matters arising from last meeting** (not covered elsewhere on the agenda) to note actions taken and note any further action:

6. **Financial matters**

a) **To approve payment of invoices as detailed** (including v.a.t)

Cheque No.300278 £640.30	Clerk salary expenses for March 2018
Cheque No.300279	Spoilt
Cheque No.300280 £42.00	Sussex Signs – 'Dogs on Leads'
Cheque No.300281 £93.60	LDC Dog Bin empty
Cheque No.300282 £15.00	Ouse & Adur Rivers trust subscription
Cheque No.300283 £21.41	HMRC
Cheque No.300284 £248.15	Subs 2018-1019 and training course – Cllr.Ginn
Cheque No.300285 £524.40	Filcris Ltd. Recycled plastic path edging
Cheque No.300286 £612.19	Clerk salary expenses for March 2018
Cheque No.300287 £150.00	S.R.Brentnall. Internal Audit
Cheque No.300288 £500.00	Offham Church. Maintenance of Old Hamsey Churchyard

b) **To note the Council's current financial situation**

Unity Trust statement 056	£56,580.55	*less cheques not yet drawn
Co-Op Account: 29/09/2017	£5,293.33	(£2,404 is ring fenced)

- c) To consider the findings of the internal audit review
- d) To approve the Annual Governance Statement
- e) To consider the Accounting Statements and to approve the Accounting Statements
- f) To ensure the Accounting Statements are signed and dated by the chair
- g) To note that £39,676.97 received from LDC is ring fenced CIL money money towards the provision of an all weather multi use area (muga)at Beechwood Park.
- h) To note that £36,897.00 has been awarded to HPC from LDC central CIL funding (ring fenced towards the provision of a muga and an overflow car park at Beechwood Park.)

7a. **Planning matters - to receive any report from the planning committee:**

7b. **Planning matters - to note any decisions by LDC or SDNP**

SDNP/18/00689/HOUS Pippins, The Street, Offham - Erection of a front extension- *refused*

LW/18/0098 Former Hamsey Brickworks South Road - Variation of condition 27 relating to planning approval LW/14/0712 whereby the wording of the condition be changed to: "No more

than 50% or 24 residential units hereby approved shall be occupied until one of the B1 commercial units approved as part of this permission have been constructed in accordance with the approved details and made available for occupation - *granted*

LW/17/1055 North End Barn, North End Lane Section 73A Retrospective application for the erection of a single storey 3 bay store – *granted*

TW/17/0121/TPO T1- Chatfields Yard, Cooksbridge. Field Maple with small Ash adjacent: Remove stem overhanging site at base. Lift crown to six metres from level of house foundations. Cut ivy stems on both trees. T2 - Ash. Appears to be dead. Fell, remove and burn. T3 - Goat willow (not part of TPO) does not appear on any plans and is too close to house. Fell. T4 - Field Maple and Prunus. Old hedgerow trees in poor condition. Fell and re-plant with two Semi Mature Field Maple.

8. Any report from Beechwood Hall trustees-

- a) Update on new play equipment for the park
- b) Any update on installing CCTV
- c) Any update on installing extra car parking
- d) Any update on installing an all weather multi-use games court

9. To note correspondence received since the last meeting and any action required

To consider a request for repairs to the fence at Malthouse Way park

10. To receive any reports from meetings attended by Councillors or Clerk

Cllr.Ginn – Charity trustee awareness
Chair – SLR meeting and GDPR training

11. To consider councillor roles for 2018

12. To consider the implications of the decision by ESCC to reduce cutting of verges in Cooksbridge from 4 cuts per season to just 2 and to consider quotes received for the parish council to cover this contract themselves.

13. Highway, Parking and Traffic issues

Update on proposal for Quiet Lanes by Maria Caulfield - Chair

14. To consider any rail and bus issues

15. To consider a proposal for a parish event to be held in November - Chair

16. Environment – Cllr.Baughan

17. To consider GDPR requirements – Cllr.Ginn/ Cllr.Suttie/ Chair

18. Any update on the parish emergency plan -Cllr.Suttie/Cllr.Harmer

19. Police/Neighbourhood watch issues - Chair

20. Items for noting or inclusion on a future agenda

To note the date for the community meeting is 24th May, 7pm, Beechwood Hall

21. Meeting dates for 2018 – 19th July, 13th Sept., 8th November.

All at Beechwood Hall 7.15pm

Agenda Item 9 -Relevant correspondence received since last meeting

- 1.3.18 ESCC Traffic sensitive main roads
- 6.3.18 Burleys – wildflower verges
- 9.3.18 GDPR packs available - £30
- 9.3.18 SSALC newsletter
- 10.3.18 SDNP Newsletter
- 12.3.18 ESCC re. Treewardens facebook page
- 12.3.18 SSALC re.meeting with Sx.police – emailed to all
- 12.3.18 Natural England re. Removing wood from Offham marsh sssi – clerk has replied
- 14.3.18 ESCC Highways newsletter – emailed to all
- 16.3.18 SSALC bulletin
- 20.3.18 NALC ethical standards survey – emailed to all
- 26.3.18 Rural Services Network newsletter – emailed to Cllrs.D'Arienzo and Harmer
- 26.3.18 ESCC details of cuts to library services – emailed to all
- 29.3.18 Maria Caulfield Easter message
- 3.4.18 Rural Services Network newsletter – emailed to Cllrs.D'Arienzo and Harmer
- 3.4.18 Notice of biosphere meeting – emailed to chair
- 9.4.18 SSALC bulletin
- 10.4.18 Ldalc minutes
- 11.4.18 CPRE planning workshop 12th May – emailed to all
- 11.4.18 SSALC consultation on code of conduct
- 16.4.18 Rural Services Network newsletter – emailed to Cllrs.D'Arienzo and Harmer
- 23.4.18 SSALC bulletin – emailed to all
- 25.4.18 Maria Caulfield – SR New timetable – emailed to Cllrs. Baughan, Ginn, D'Arienzo
- 25.4.18 Ssalc action for deafness – emailed to all
- 26.4.18 CPRE Newsletter
- 30.4.18 Rural Services Network newsletter – emailed to Cllrs.D'Arienzo and Harmer

From Residents:

- 6.3.18 Resident concerned about mud on Offham pavement
- 27.3.18 enquiry regarding impassible riverside path between Hamsey and Willey's Bridges
- 09.04.18 Resident asking for PC to police the use of the station car park
- 25.4.18 Enquiry regarding fence at Malthouse park