

# Hamsey Parish Council

[www.hamsey.net](http://www.hamsey.net)

Mrs J.Toomey, Clerk to Hamsey Parish Council  
Bowling Green, Chiltington Lane, East Chiltington BN7 3QU, East Sussex  
Tel: 01273 890621 Email: [clerk@hamsey.net](mailto:clerk@hamsey.net)

Members of the **HAMSEY PARISH COUNCIL** are required to attend **a meeting** of the Hamsey Parish Council to be held on **Thursday 8th March 2018 from 7.15pm** **at Beechwood Hall, Cooksbridge. BN73QG** Please share transport where practical.

*Up to fifteen minutes only, are available at the start of the meeting for the public to express a view or ask a question on relevant matters on the following agenda. It would be helpful to inform the clerk of any questions in advance. Public are welcome to stay and observe the rest of the meeting.*

- 1 **Apologies for absence**
2. **Questions from the public**
3. **Declaration of interest** by Councillors on any agenda items
4. **Minutes** of the meeting held 11<sup>th</sup> January 2018 (to be agreed & signed as a true record)
5. **Update on any matters arising from last meeting** (not covered elsewhere on the agenda) to note actions taken and note any further action:

## 6. **Financial matters**

### a) **To approve payment of invoices as detailed** (including v.a.t)

*Cheque No.300274	£86.96	Chair's expenses
*Cheque No.300275	£20.00	National Trust – Beacon licence
*Cheque No.300276	£622.38	Clerks salary & expenses for January
*Cheque No.300277	£632.38	Clerks salary & expenses for February

### b) **To note the Council's current financial situation**

Unity Trust statement 049	<b>£57,960.27</b>	*less cheques not yet drawn
Co-Op Account: 29/09/2017	<b>£5,293.33</b>	(£2,404 is ring fenced)

\*\*£13,225.66 received from LDC is ring fenced CIL money money towards the provision of an all weather multi use area at Beechwood Park.

\*\*\*£25,401.00 received from trustees of Beechwood Hall is grant funding ring fenced towards the provision of new play equipment at Beechwood Hall

### c) To consider the financial regulations for the council

## 7a. **Planning matters - to receive any report from the planning committee:**

**SDNP/18/00689/HOUS** Pippins, The Street, Offham - Erection of a front extension

**LW/18/0098** Former Hamsey Brickworks South Road - Variation of condition 27 relating to planning approval LW/14/0712 whereby the wording of the condition be changed to: "No more than 50% or 24 residential units hereby approved shall be occupied until one of the B1 commercial units approved as part of this permission have been constructed in accordance with the approved details and made available for occupation.

**LW/17/1055** North End Barn, North End Lane Section 73A Retrospective application for the erection of a single storey 3 bay store – *no objection*

**TW/17/0121/TPO T1-** Chatfields Yard, Cooksbridge. Field Maple with small Ash adjacent: Remove stem overhanging site at base. Lift crown to six metres from level of house foundations. Cut ivy stems on both trees. T2 - Ash. Appears to be dead. Fell, remove and burn. T3 - Goat willow (not part of TPO) does not appear on any plans and is too close to house. Fell. T4 - Field Maple and Prunus. Old hedgerow trees in poor condition. Fell and re-plant with two Semi Mature

Field Maple. - *no comment made*

- 7b. Planning matters - to note any decisions by LDC or SDNP**  
**SDNP/17/04678/FUL** Land adjacent to Offham Barns The Street Offham: 2 additional pitches and conversion of 2 stables to day rooms ancillary to Gypsy site with alterations to existing site access – *granted*  
**LW/17/0994** The Malthouse Cooksbridge Road Cooksbridge: Conversion of Village Hall to form two houses with separate garages and associated courtyard car parking – *granted*  
**LW/17/0988** Chatfields Yard, Cooksbridge Road - Variation of condition 23 relating to application LW/16/0935 to allow additional external (porch) lighting – *granted*  
**LW/17/1002** Chatfields Yard Cooksbridge Road - Variation of Condition 1 of planning application LW/16/0935 for the alteration of approved materials – *granted*
- 8. Any report from Beechwood Hall trustees-**  
a) Any update on new play equipment for the park  
b) Any update on installing CCTV  
c) Any update on installing extra car parking  
d) Any update on installing an all weather multi-use games court  
e) To consider a larger sign for Dogs on Leads  
f) To consider appointing the mowing contractor for 2018  
g) To consider further measures to prevent dog fouling at the park
- 9. To note correspondence received since the last meeting and any action required**  
To discuss correspondence received by the chair requesting an apology from the council for printing the minutes of the Community meeting held on November 30<sup>th</sup> in the Hamsey News.
- 10. To receive any reports from meetings attended by Councillors or Clerk**
- 11. To consider any rail and bus issues**
- 12. Highway and Traffic issues**
- 13. Environment – Cllr. Baughan**
- 14. Any update on the parish emergency plan -Cllr. Suttie/Cllr. Harmer**  
An initial draft has been circulated
- 15. To consider the risk assessment for Hamsey parish council**
- 16. To consider the standing orders for Hamsey parish council**
- 17. To consider training for use of a defibrillator**
- 18. Items for noting or inclusion on a future agenda**  
To consider a date of May 10<sup>th</sup> for the Annual Parish Meeting  
To note that Cllr. Ian Ginn has taken on the role of Data Protection officer for Hamsey parish council  
SALC have issued their 2018 training programme. I. Ginn has registered for Charity Trustee awareness day on 22.3.18
- 19. Meeting dates for 2018 – 10<sup>th</sup> May, 19<sup>th</sup> July, 13<sup>th</sup> Sept., 8<sup>th</sup> November.**  
All at Beechwood Hall 7.15pm

Signed ----- Dated----- Mrs. J. Toomey, clerk to Hamsey Parish Council

## **Agenda Item 9 -Relevant correspondence received since last meeting**

02.1.18 NALC legal briefing on Data protection  
05.1.18 LdALC minutes from December  
08.1.18 Rural Services Network Newsletter – emailed to Chair & Cllr.Harmer  
08.1.18 LDC re. CIL bidding  
08.1.18 NALC councillor census survey  
09.1.18 SDNPA Newsletter  
11.1.18 CPRE campaigns update  
15.1.18 SALC training programme  
15.1.18 Rural Services Network Newsletter – emailed to Chair & Cllr.Harmer  
15.1.18 LDC consultation on equality objectives  
15.1.18 3VA funding news  
15.1.18 SSALC First aid training dates  
15.1.18 Biosphere fundraising – cycle ride – emailed to all  
18.1.18 SSALC digital newsletter – emailed to all  
22.1.18 Rural Services Network Newsletter – emailed to Chair & Cllr.Harmer  
22.1.18 N.Plan help request from Yatton PC – chair has replied  
26.1.18 SDNPA Planning news – sent to all  
30.1.18 Biosphere projects request – chair has replied  
01.2.18 LDC newsletter  
04.2.18 Maria Caulfield newsletter  
05.2.18 Rural Services Network Newsletter – emailed to Chair & Cllr.Harmer  
06.2.18 SDNPA Newsletter  
06.2.18 LDC Newsletter and rural funding news.  
08.2.18 ESCC Recycling service consultation – emailed to all  
12.2.18 Rural Services Network Newsletter – emailed to Chair & Cllr.Harmer  
13.2.18 Minutes of SSALC meeting with CC Giles York  
14.2.18 CPRE Newsletter  
19.2.18 Rural Services Network Newsletter – emailed to Chair & Cllr.Harmer  
19.2.18 SSALC GDPR documents for web – sent to chair  
19.2.18 ESALC conference agenda for 8<sup>th</sup> March – emailed to all  
21.2.18 SSALC staff changes  
22.2.18 LDC details of Newhaven beach clean March 4<sup>th</sup> – emailed to all  
22.2.18 Maria Caulfield New southern timetable- emailed to all  
23.2.18 NALC GDPR toolkit – emailed to Cllr.Ginn  
26.2.18 LDALC agenda for March and mins.  
26.2.18 Rural Services Network Newsletter – emailed to Chair & Cllr.Harmer  
26.2.18 Lewes-Eastbourne merger. Update – emailed to all  
26.2.18 ESCC library closures consultation  
26.2.18 ESCC Waste site consultation – Cllr.Baughan to respond

### **From Residents:**

24.1.18 Resident wanting to advertise on community website – chair has replied  
29.1.18 Resident concerned about parking in Chandlers mead and station – chair received a copy  
04.2.18 Resident contacted the chair regarding an article in the Hamsey News – chair has replied  
04.2.18 Resident contacted chair about car vandalism at Downsview Cottages. Chair informed police  
05.2.18 Letter to council sent through the chair, from resident complaining about the minutes from the Community meeting held November 30<sup>th</sup> appearing in the Hamsey News.  
09.2.18 Copy of a letter to escc from resident concerned about condition of pavement between Cooksbridge and Offham  
11.2.18 Request to be listed on [www.hamsey.net](http://www.hamsey.net) – passed to chair  
14.2.18 Copy of comments sent to LDC re: LW/18/0098 (Hamsey Brickworks)  
27.2.18 Resident complaining about mud on pavement Cooksbridge – Offham  
27.2.18 Request for council email address – clerk has replied