

Hamsey Parish Council

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Mrs J.Toomey, Clerk to Hamsey Parish Council
Bowling Green, Chiltington Lane, East Chiltington BN7 3QU, East Sussex
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Minutes of the annual meeting of HAMSEY PARISH COUNCIL held at BEECHWOOD HALL on Thursday 18th May 2017 7.30pm

Present: Cllr.D'Arienzo, chair
Cllr.Ian Ginn, vice chair
Cllr.A.Suttie
Cllr.R.Baughan
Cllr. M.Dodd
Cllr.K.McBrown

Apologies: None received

In attendance: Mrs J.Toomey - Clerk to the Council. Cllr.Isabelle Linington (LDC)
3 members of the public

		Action																																																			
1	<p>Apologies for absence and election of chair / vice-chair Council noted that Cllr.Harmer was not at the meeting. Cllr.Ginn proposed Cllr.D'Arienzo for the position of chair, seconded by Cllr.Dodd and agreed by all. Cllr.D'Arienzo signed the acceptance of office and took the chair. Cllr.Dodd proposed Cllr.Ginn for vice-chair, seconded by Cllr.McBrown and agreed by all.</p>																																																				
2	<p>Questions from the public. There were no questions from the public.</p>																																																				
3	<p>Declaration of interest by Councillors on any agenda items and update of interests. None</p>																																																				
4	<p>Minutes of the last meeting Minutes of the parish council meeting held 9th March 2017 were agreed and signed by the chair.</p>																																																				
5	<p>Update on any matters arising from last meeting <i>min.no.109.10. Clerk had contacted ESCC re.telegraph poles in Wickham Lane – planning is not required so nothing could be done.</i> <i>min.no.111.1. Clerk had contacted the owner of the overhanging hedge in Whitfeld Lane. Cllr.Baughan said the hedge had now been cut back.</i></p>																																																				
6 6.1	<p>Financial matters <i>Council approved the following payments (including VAT):</i></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Cheque No.300220</td> <td style="width: 25%;">£2986.80</td> <td style="width: 50%;">Maypole manufacturing – Bus shelter</td> </tr> <tr> <td>Cheque No.300221</td> <td>£93.60</td> <td>LDC Dog Bin empty</td> </tr> <tr> <td>Cheque No.300222</td> <td>£614.19</td> <td>Clerk salary/expenses - March</td> </tr> <tr> <td>*Cheque No.300223</td> <td>£169.16</td> <td>SSALC subscription 2017/18</td> </tr> <tr> <td>Cheque No.300224</td> <td>£500.00</td> <td>Hamsey Old Church. Mowing grant – s.214</td> </tr> <tr> <td>*Cheque No.300225</td> <td>£26.29</td> <td>Chairman's expenses</td> </tr> <tr> <td>*Cheque No.300226</td> <td>£210.00</td> <td>Upperbridge. Website fees</td> </tr> <tr> <td>*Cheque No.300227</td> <td>£22.74</td> <td>Sussex signs – To report a fault sign</td> </tr> <tr> <td>*Cheque No.300228</td> <td>£132.00</td> <td>LDC Playground inspections x 2</td> </tr> <tr> <td>*Cheque No.300229</td> <td>£1531.29</td> <td>Zurich Insurance</td> </tr> <tr> <td>*Cheque No.300230</td> <td>£585.81</td> <td>Clerk salary/expenses – April</td> </tr> <tr> <td>*Cheque No.300231</td> <td>£26.93</td> <td>KPS. Mowing Malthouse playpark</td> </tr> <tr> <td>*Cheque No.300232</td> <td>£25.00</td> <td>J.Holford. Cleaning Cooksbridge bus shelter</td> </tr> <tr> <td>*Cheque No.300233</td> <td>£140.00</td> <td>S.Brentnall. Internal Audit</td> </tr> <tr> <td>*Cheque No.300234</td> <td>£45.60</td> <td>Sussex signs – Private Car Park</td> </tr> <tr> <td>*Cheque No.300235</td> <td>£15.00</td> <td>Ouse & Adur trust – subscription</td> </tr> <tr> <td>*Cheque No.300236</td> <td>£20.00</td> <td>LDALC subscription</td> </tr> </table>	Cheque No.300220	£2986.80	Maypole manufacturing – Bus shelter	Cheque No.300221	£93.60	LDC Dog Bin empty	Cheque No.300222	£614.19	Clerk salary/expenses - March	*Cheque No.300223	£169.16	SSALC subscription 2017/18	Cheque No.300224	£500.00	Hamsey Old Church. Mowing grant – s.214	*Cheque No.300225	£26.29	Chairman's expenses	*Cheque No.300226	£210.00	Upperbridge. Website fees	*Cheque No.300227	£22.74	Sussex signs – To report a fault sign	*Cheque No.300228	£132.00	LDC Playground inspections x 2	*Cheque No.300229	£1531.29	Zurich Insurance	*Cheque No.300230	£585.81	Clerk salary/expenses – April	*Cheque No.300231	£26.93	KPS. Mowing Malthouse playpark	*Cheque No.300232	£25.00	J.Holford. Cleaning Cooksbridge bus shelter	*Cheque No.300233	£140.00	S.Brentnall. Internal Audit	*Cheque No.300234	£45.60	Sussex signs – Private Car Park	*Cheque No.300235	£15.00	Ouse & Adur trust – subscription	*Cheque No.300236	£20.00	LDALC subscription	
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6.2	Council noted the current financial situation.	
6.3	Council considered the annual governance statement	
6.4	Council noted the report from the internal auditor	
6.5	Council approved the annual return for 2016/2017	
6.6	Council noted the council had received £6,225.05 in vat repayments t)	
6.7	Council reviewed the financial regulations of the parish council	
6.8	Council agreed payment of £20 subscription to LDALC	
6.9	Council agreed clerk should apply for for code of transparency funding 17/18	
7	Planning matters - to receive any report from the planning committee:	
7.1	SDNP/16/06226/FUL Land adjacent to Offham Barns. 2 additional pitches and conversion of 2 stables to day rooms ancillary to Gypsy site Council discussed the application. The chair pointed out that the Neighbourhood Plan policy is for any development to stay within the planning boundary. Council felt the application covered two seperate items – conversion of the existing buildings and the 2 extra pitches. Council will seek further information on the application and give comment either through delegated powers or if necessary would call a planning meeting.	
7.2	Planning matters - to note any decisions by LDC or SDNP	
7.3	SDNP/17/01126/LIS 17 Bank Cottages, The Street, Offham - Replacement of two rear windows- <i>granted</i>	
7.4	LW/16/0935 Chatfields Yard, Cooksbridge – Erection of 27 dwellings with landscaping, access and parking – <i>granted</i>	
7.5	LW/17/0126 4 Chandlers Mead, Cooksbridge - Erection of a log cabin to rear garden to run a dog grooming business - <i>granted</i>	
7.6	LW/17/ 0030 Knights Court South Road South Common - Redevelopment of the site with six residential units to replace business units - <i>granted</i>	
7.7	SDNP/16/06376 The Old Wheelwrights Shop The Street Offham- retrospective application for replacement of conservatory – <i>granted</i>	
7.8	SDNP/17/00397 - 7/8 Offham Cottages The Street Offham -Retention of doorway on ground floor and partial removal of stud partition on first floor – <i>granted</i>	
7.9	LW/17/0117 Former Hamsey Brickworks, South Road South Common - Removal of condition 27 attached to planning approval LW/14/0712 - <i>refused</i>	
8	Recreation ground and Beechwood Hall Cllr.McBrown gave an update on progress with new playground equipment. She said the decision had been made to move the play equipment to the main field area and potentially the playground area would become overflow carparking. Fundraising is ongoing. The school is on board. A quote of under £100 has been received for extending the post and rail fence to block the gap from the car park onto the field. Council agreed this should be a priority repair.	
9	Council noted all correspondence received since the last meeting Council felt the data from the housing needs survey would be very useful for the future and showed evidence of the need for decent public transport.	
10	Council considered proposed designs for a new parish logo and felt the design needed to better represent the whole of the parish.	
11	Reports from meetings attended by Councillors or Clerk The chair had attended the LDC planning meeting re. Covers and Hamsey brickworks. He was disappointed that the committee had passed applications that went against policies in the Hamsey neighbourhood plan. Cllr.Dodd will contact LDC asking for an explanation.	
12	Council considered rail and bus issues.	
12.1	There was no news yet re the 2018 timetable consultation and GTR have now advised that this will be after the general election. The new Southern summer timetable commences on 21 May 2017 and the weekday 22.47 service will now be stopping at Cooksbridge. However, due to planned	

12.2	<p>Network Rail upgrade works this service will only call at Cooksbridge on Fridays for the duration of the summer timetable. An RMT strike is now planned for 30 May 2017 and an ASLEF overtime ban has been announced with effect from 04 June 2017.</p> <p>Recent crossing closures at Cooksbridge during February and March 2017 meant traffic was diverted down Hamsey Lane and The Drove damaging the verges, which ESCC have now agreed to repair. On Sunday 23 April, rail contractors left litter and plant around the village and caused some damage. This matter has been raised with Network Rail to prevent a repetition.</p>	
13 13.1 13.2 13.3	<p>Highway and Traffic issues including parking and speedwatch A notice was placed in Hamsey News asking for Speedwatch volunteers but none have come forward.</p> <p>Covers are still having problems with parents using their forecourt to park and drop off children for the school, this is very dangerous.</p> <p>Council was concerned about traffic problems during the construction of the new housing. Cllr.Baughan will contact Covers for a traffic plan.</p>	
14	<p>Council considered Waste and Recycling Issues A report had been circulated which included the government waste strategy document (attached). Next litter pick – July 8th.</p>	
15	<p>Update on a Neighbourhood watch group for Chandlers Mead Cllr.D'Arienzo said no one came forward from Chandlers Mead to lead this initiative this is no longer an agenda item.</p>	
16	<p>Report on fundraising activities for Hamsey church There will be an open day on June 24th a Compline on 9th June and a concert on July 9th. The church architect is involved in the restoration work, which is progressing well.</p>	
17	<p>Update on a visibility mirror for Downsview carpark Residents had raised concerns regarding visibility when pulling out of Downsview carpark. Cllr.D'Arienzo had enquired about installing a convex mirror. Both LDC and ESCC have been consulted but the PC has been advised that they would not be able to install a mirror because of safety concerns to other road users. Chair will get back to the residents with this rather disappointing news.</p>	Chair
18	<p>Any update on a defibrillator for Offham After the election, chair will contact Maria Caulfield to ask if funding is still available for community defibrillators.</p>	Chair
19	<p>Council reviewed the standing orders of the parish council – no changes were needed.</p>	
20 20.1 20.2	<p>Items for noting Cllr.Dodd will update the PC on the position of the Rainbow pub , which is for sale. Over 85 pubs in the UK are now under community ownership, but the community has to be behind the scheme.</p> <p>Council should be updating the emergency plan</p>	
21	<p>Meeting dates for 2017 20th July, 14th Sept., 16th November – all at Beechwood Hall, 7.15pm</p>	

Meeting closed at 9.10pm.

JT 22/05/16

Signed.....(Chairman) Dated.....

Min 14 - Litter, Waste and Recycling Report – May 2017

Litter Strategy for England – The government published a Litter Strategy for England (see below, click to open) in April which looks to be a very positive development as this subject is clearly now rising up the national agenda as more and more people feel that it is seriously blighting our quality of life and needs to be addressed.

From an initial review, this appears to be a comprehensive and well thought through document that sets out a whole range of initiatives with respect to tackling litter including challenging behaviours, education and awareness, and enhancing enforcement. There are also initiatives around how packaging contributes to litter creation including a potential deposit return system for drinks containers and greater analysis of packaging design. Measures to address the issue of dog fouling are also included within the document.

We are in the process of reviewing this strategy document in detail and, in particular, anything that we can take from it now to apply to what we are doing here in Hamsey.

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Litter Heroes – We are doing all we can to encourage more residents to adopt their local areas as a key initiative to complement the quarterly parish litter picks with Hamsey Lane now added to the list of local areas that have been adopted.

Dog Fouling – This issue, which is becoming an increasing problem within our parish, continues to be monitored with the Parish Council evaluating a number of potential options suggested by LDC including the possibility of imposing/collecting fines. We have noted that Beechwood Hall trustees have decided that dogs should be kept on leads when in the recreation ground as the problem with dog fouling there has become so extreme, with removal of the dog waste bags provided by the trustees now also an issue, and we hope that this will lead to a reduction of incidences of this nature.

A local resident in Chandlers Mead has noted an individual on more than one occasion letting their dogs out, not picking up and then driving off with the dogs. Details, including the registration number of the vehicle involved, have been reported to LDC who have passed the case on to their animal control department and it will be interesting to note the response received.

Parish Litter Picks – Seven local residents enjoyed a gloriously sunny spring morning clearing our parish verges of litter on 08 April. Between us we managed to cover the A275, Hamsey Lane, Deadmantree Hill and Beechwood Lane. Included in the A275 was the Cherry Seller layby 'hot-spot' near to the junction with Wickham Lane although the amount of litter recovered there was thankfully less than on previous occasions.

It was another successful morning resulting in a large collection of full black bags and associated bollards, signs and other miscellaneous junk, etc that was collected by our friends at LDC Waste & Recycling.

The next parish litter pick will be held on Saturday 8th July, meeting at 10.00 at Beechwood Hall. All are welcome and we hope very much to see more members of the Parish Council and our wider community taking part in this quarterly event. Page 3 of 3

Network Rail works at Cooksbridge on 23 April 2017 – The Network Rail contractor working at Cooksbridge on Sunday 23 April was responsible for creating significant damage to our local environment as a result of their activities.

Litter and sandbags (for road-signs) were left strewn all around the village, with local residents also having to pick up discarded gloves and wipes left on the floor.

Furthermore, one resident from Chandlers Mead also had to clear up the workmen's discarded plastic cutlery and paper plates which were left in the vicinity uncollected.

Litter, including plastic water bottles, remained discarded along the railway formation, and within the station area, in the vicinity of the works.

We have raised this issue with the local Network Rail maintenance manager who has stated that this is not the image that Network Rail wants to present and apologised for

the fact that this situation had arisen. They in turn have taken the issue up with the Network Rail project team responsible for these works requesting that the contractor involved arranged that the site was cleared up as a matter of urgency and to re-brief them on their environmental obligations in future on clearing up the site when leaving. A litter pick carried out by us of the Cooksbridge station and car park during the following weekend resulted in the collection of a full bag of discarded rubbish that had still not been collected.

We will continue to monitor the environmental performance of Network Rail, and their contractors, and hold them to account to ensure that they meet their environmental obligations when working in our parish.

LDC Garden Waste Service – In response to a recent query from a local resident, LDC have confirmed that the expansion of the Garden Waste service across the rest of the District will include Hamsey Parish from August 2017.

The cost of the Garden Waste service is £ 70. The reason that this is a chargeable service in Lewes District is that only residents wanting to use the service are charged. Other neighbouring councils offer the Garden waste service ‘free of charge’, but the cost of the Garden Waste service is added to the council tax of all residents whether or not they use the service. Within the LDC area the cost is covered only by those using the service and that is why there is a charge.

Vision - Tamsyn and Robert are continuing to talk with neighbouring parishes to share information and to join forces on litter and waste initiatives. We have many really exciting initiatives now in progress and more ideas in the pipeline and we would always welcome contributions and suggestions for consideration.

We continue to share a vision of Hamsey parish as a community working together to ensure a clean and sustainable environment for present and future generations.

Councillors Robert Baughan and Tamsyn D’Arienzo