

Hamsey Parish Council

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Mrs J.Toomey, Clerk to Hamsey Parish Council
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Members of the **HAMSEY PARISH COUNCIL** are required to attend **the annual meeting** of the Hamsey Parish Council to be held on **Thursday 18th May 2017 not earlier than 7.30pm at Beechwood Hall, Cooksbridge. BN73QG** Please share transport where practical.

Up to fifteen minutes only, are available at the start of the meeting for the public to express a view or ask a question on relevant matters on the following agenda. It would be helpful to inform the clerk of any questions in advance. Public are welcome to stay and observe the rest of the meeting.

- 1 Apologies for absence and election of chair / vice-chair**
- 2. Questions from the public**
- 3. Declaration of interest** by Councillors on any agenda items
- 4. Minutes** of the meeting held 9th March 2017 (to be agreed & signed as a true record)
- 5. Update on any matters arising from last meeting** (not covered elsewhere on the agenda) to note actions taken and note any further action:
*min.no.109.10. Reply received from ESCC re.telegraph poles – planning is not required.
min.no.111.1. Clerk has contacted the owner of the overhanging hedge*

6. Financial matters

a) To approve payment of invoices as detailed (including v.a.t)

Cheque No.300220	£2986.80	Maypole manufacturing – Bus shelter
Cheque No.300221	£93.60	LDC Dog Bin empty
Cheque No.300222	£614.19	Clerk salary/expenses - March
*Cheque No.300223	£169.16	SSALC subscription 2017/18
Cheque No.300224	£500.00	Hamsey Old Church. Mowing grant – s.214
*Cheque No.300225	£26.29	Chairman's expenses
*Cheque No.300226	£210.00	Upperbridge. Website fees
*Cheque No.300227	£22.74	Sussex signs – To report a fault sign
*Cheque No.300228	£132.00	LDC Playground inspections x 2
*Cheque No.300229	£1531.29	Zurich Insurance
*Cheque No.300230	£585.81	Clerk salary/expenses – April
*Cheque No.300231	£26.93	KPS. Mowing Malthouse playpark
*Cheque No.300232	£25.00	J.Holford. Cleaning Cooksbridge bus shelter
*Cheque No.300233	£140.00	S.Brentnall. Internal Audit

b) To note the Council's current financial situation

Unity Trust statement 042	£16,001.70	*less cheques not yet drawn
Co-Op Account: 31/03/2017	£5,293.33	(£2,404 is ring fenced)

c) To consider the annual governance statement

d) To note the report from the internal auditor

e) To approve the annual return for 2016/2017

f) To note the council received £6,225.05 in vat repayments (not yet on statement)

g) To review the financial regulations of the parish council

h) To consider payment of £20 subscription to LDALC

i) To consider applying for code of transparency funding for 2017/18

7a. Planning matters - to receive any report from the planning committee:

SDNP/16/06226/FUL Land adjacent to Offham Barns. 2 additional pitches and conversion of 2 stables to day rooms ancillary to Gypsy site

7b. Planning matters - to note any decisions by LDC or SDNP

SDNP/17/01126/LIS 17 Bank Cottages, The Street, Offham - Replacement of two rear windows- *granted*

LW/16/0935 Chatfields Yard, Cooksbridge – Erection of 27 dwellings with landscaping, access and parking – *granted*

LW/17/0126 4 Chandlers Mead, Cooksbridge - Erection of a log cabin to rear garden to run a dog grooming business - *granted*

LW/17/ 0030 Knights Court South Road South Common - Redevelopment of the site with six residential units to replace business units - *granted*

SDNP/16/06376 The Old Wheelwrights Shop The Street Offham BN7 3QD - retrospective application for replacement of conservatory – *granted*

SDNP/17/00397 - 7/8 Offham Cottages The Street Offham BN7 3QA -Retention of doorway on ground floor and partial removal of stud partition on first floor – *granted*

LW/17/0117 Former Hamsey Brickworks, South Road South Common - Removal of condition 27 attached to planning approval LW/14/0712 - *refused*

8. Any report from Beechwood Hall trustees

Any update on installing cctv cameras at Beechwood hall

9. To note correspondence received since the last meeting and any action required

10. Any update on the parish council logo – Cllr.D'Arienzo

11. To receive any reports from meetings attended by Councillors or Clerk

12. To consider any rail and bus issues

13. Highway and Traffic issues including parking and speedwatch

14. To consider Waste and Recycling Issues – Cllr.Baughan

15. Any update on a Neighbourhood watch group for Chandlers Mead – Cllr.D'Arienzo

16. Report on fundraising activities for Hamsey church - – Cllr.D'Arienzo

17. Any update on a visibility mirror for Downsview carpark – Cllr.D'Arienzo

18. Any update on a defibrillator for Offham– Cllr.D'Arienzo

19. To review the standing orders of the parish council

20. Items for noting or inclusion on a future agenda

Council should be updating the emergency plan- July

21. Meeting dates for 2017 – 20th July, 14th September, 16th November – all at Beechwood Hall, 7.15pm

Signed ----- Dated-----Mrs. J. Toomey, clerk to Hamsey Parish Council

Agenda Item 9 -Relevant correspondence received since last meeting

- 15.3.17 SALC details of meeting procedures training – emailed to all
- 16.3.17 Maria Caulfield – funding opportunity
- 17.3.17 LDC Housing needs survey – 26% response
- 20.3.17 CPRE Keep Sussex Green campaign – emailed to all
- 22.3.17 AIRS – details of Sussex Day
- 23.3.17 SALC First aid course – emailed to all
- 23.3.17 SSALC Broadband subsidy scheme for speeds under 2Mb per sec.
- 31.3.17 Entry for parish logo competition
- 3.4.17 SDNP News – emailed to all
- 3.4.17 SALC Health & safety training dates
- 7.4.17 AIRS details of Sussex Day event – emailed to Cllr.McBrown
- 10.4.17 ESCC Bus service changes (not local services)
- 15.4.17 Maria Caulfield Easter Newsletter
- 26.4.17 SALC – Autumn conference 6.10.17, Bexhill (£40)
- 28.4.17 Biosphere newsletter for May
- 2.5.17 SDNP Newsletter – emailed to all
- 4.5.17 LDC Neighbourhood plan pre-submission – emailed to all
- 8.5.17 LDC Results of housing needs survey – emailed to all**
- 8.5.17 Sx.Police – alert on rogue traders – emailed to all

From Residents:

- 21.3.17 Regarding work at Mill Laine Farm – passed to Cllr.Harmer – reply sent
- 28.3.17 Seperate enquiry re. Mill Laine Farm – reply sent
- 1.5.17 Enquiry re. Barn at Copyhold – reply sent